

AGENDA
STAR CITY SKATING RINK OPERATING COMMITTEE
September 22, 2021 @ 5:00 p.m.
STAR CITY TOWN OFFICE

1. WELCOME & GENERAL INTRODUCTION
2. APPOINTMENT OF MEETING CHAIR
3. APPROVAL OF AGENDA
4. NEW BUSINESS
 - a) Progress Update
 - b) Appointment of Meeting Chair for future meetings
 - c) Approval of additional funds for Rink Caretaker
 - d) Tentative Schedule
 - e) Additional support staff for ice maker
 - f) Kitchen Tenders
 - g) Rates for 2021-2022 season
 - h) Establishment of who pays for what
 - i) Fundraising sub-committee????
 - j) Purchase of Fountain from School \$150
 - k) Next Meeting Date:
5. FINANCIAL REPORT
6. ADJOURNMENT

STAR CITY SKATING RINK OPERATING COMMITTEE
September 22, 2021 @ 5:00 PM
STAR CITY TOWN OFFICE

Present: Mayor Beth Baerwald, Councillor Nick Koturbash CAO Anita Tkachuk,
Community Members: Brad Hicks, Ethan Gosling and Brent Sutton

Regrets: Councillor Carol Freriks and Member Shawn Mooney

Mayor Baerwald called the meeting to order at 5:01 pm

1. WELCOME & GENERAL INTRODUCTION

Mayor Beth Baerwald welcomed the group, introductions were made of committee members. Mayor Baerwald gave a brief summary of how our committee was created.

2. APPOINTMENT OF MEETING CHAIR

Mayor Baerwald was appointed meeting chair for the inaugural meeting.

3. APPROVAL OF AGENDA

SK001-2021	Gosling/Koturbash	THAT the agenda be approved as presented	Carried
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4. NEW BUSINESS

a. Progress Update

CAO Anita Tkachuk provided an update on the progress that has been made so far with skating rink this year.

b. Appointment of Meeting Chair for future meetings

Community member Brent Sutton was appointed chair for operating committee meeting moving forward. It was suggested that Leanne Kehrig from Tisdale be invited to attend future meetings. CAO Anita Tkachuk will contact her and add her to the Operating Committee contact list.

c. Approval of additional funds for Ice Making

This business will be taken back to Council for a decision

d. Tentative Schedule

The tentative ice rink schedule was reviewed and minor changes were made. Blocks of time were allocated to Tisdale Minor Hockey and Melfort Minor Hockey.

e. Additional support staff for Rink Caretaker

CAO Anita Tkachuk will consult with the Rink Caretaker to determine staffing levels at the Skating rink for the upcoming season. This will then be taken back to council for approval.

f. Kitchen Tenders

SK 002-2021	Gosling/Koturbash	THAT we accept the tender submitted by Carla Wilson for the skating rink concession at a rate of \$300.00 per month for the 2021-2022 season.	Carried
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g. Rates for 2021-2022 season

SK 003-2021	Hicks/Koturbash	THAT we set rental rates as follows: \$115.00/hr – Basic rental rate \$140.00/hr - Rec Hockey team rate \$150.00 /yr - Advertising Sign Rate	Carried
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Skating rink rental policy will be amended to include a pre-payment requirement for first time renters.

h. Establishment of who pays for what

The Town will pay for all building maintenance costs to the Skating Rink. The Town will also cover the cost of insuring the building. The Town will cover the cost of water to make the ice initially.

The Operating Committee will be responsible for any supplies needed for the running of the skating rink excluding concession and all the utility bills for the skating rink during the season.

The phone will be reconnected at the skating rink.

i. Fundraising sub-committee

This will be tabled to the next committee meeting.

- j. Purchase of Fountain from School \$150.00
This will be taken back to council for approval.

k. Next Meeting Date: **WEDNESDAY OCTOBER 13, 2021 @ 5PM**

5. FINANCIAL REPORT

A separate bank account will be established for the Skating Rink.

6. ADJOURNMENT

The meeting was adjourned at 7 pm.

Beth Bairwald

Meeting Chair Person

A. Trachuk

Recording Secretary