

<p align="center"><u>POLICY TITLE</u></p> <p align="center">COVID 19 VACCINATION POLICY</p>	<p align="center"><u>POLICY NO.</u></p> <p align="center">21-03</p>	<p align="center"><u>EFFECTIVE DATE</u></p>
<p align="center"><u>ORIGIN</u></p> <p align="center">Administration</p>	<p align="center"><u>ADOPTED BY COUNCIL</u></p>	<p align="center"><u>AMENDED DATE</u></p>

1. **PURPOSE:** COVID-19 is a highly contagious communicable disease. It is indicated by federal and provincial health authorities that COVID-19 vaccines approved for use in Canada are, in combination with health and safety precautions, safe and effective ways to reduce the chances of acquiring and spreading COVID-19 in the workplace and to reduce the chances of individuals experiencing severe symptoms should they contact COVID-19. Individuals who are not vaccinated thus pose a greater risk to their personal health and safety of those around them.

In our day-to-day site operations, we have a responsibility to protect all workers and the community in which we operate and it is for this reason that it is critical that the Town of Star City take any and all precautions to protect against COVID-19.

2. **SCOPE:**
This policy applies to all Town of Star City employees, Mayor, Council, Fire Brigade Members, attendees of Council meetings and any other individuals employed or contracted to provide service in any capacity to the Town of Star City.

3. **RESPONSIBILITIES**
a) Employees, Mayor, Council are expected to lead by example and follow all health and safety policies and protocols.

4. **PROCEDURES**
A) All Town of Star City employees, Mayor, council and fire brigade members shall provide the CAO with proof of vaccination in writing by November 30, 2021. No negative tests will be accepted. Proof of Vaccination shall be one of the following:
i) A copy of a government issued vaccination card or vaccination certificate;
ii) A government issued digital immunization record (including from a government website such as eHealth Saskatchewan
iii) A copy of a government email confirmation of vaccination status.
b) All visitors, residents and citizens who want to attend a Council Meeting in person must provide proof of vaccination to CAO prior to entering the building/meeting. Proof of vaccination shall be one of the following:
i) A copy of a government issued vaccination card or vaccination certificate;
ii) A government issued digital immunization record (including from a government website such as eHealth Saskatchewan;
iii) A copy of a government email confirmation of vaccination status.

- c) In the case of an individual who has been offered the vaccine and has chosen not to be vaccinated, the individual must provide a weekly negative PCR test from a private provider authorized by the Minister of Health that has been administered 72 hours prior. The cost of the test will be at the individual's expense and at the individual's initiative.
- d) Rapid Test Results will not be accepted as proof of a negative COVID-19 test.

5. CONFIDENTIALITY

All personal information, including personal health information, will be safeguarded in accordance with applicable Town of Star City policies in compliance with applicable privacy legislations. All information will be used to verify compliance with policy will not be retained as part of the personnel file.

6. ACCOMMODATION

Residents, visitors, citizens who want to attend a council meeting electronically must provide at least 2 business days notice to CAO so that a phone call attendance can be set up accordingly.

7. CONSEQUENCES

- A) Employees who do not comply with this policy may be subject to discipline up to and including dismissal.
- B) Resident, visitors and citizens who are not vaccinated will be turned away from in person Council meetings.

This policy is in effect as of the Resolution date.

Beth Baerwald
Mayor, Town of Star City



A. Kachuk
CAO, Town of Star City