

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
November 23, 2020
Town of Star City Council Chambers**

Mayor Beth Baerwald called the meeting to order at 4:25 pm

PRESENT: Mayor Beth Baerwald
Councillors: Margaret Andris, Carol Freriks, Nicole Grout
Nick Koturbash, Don Ewen
CAO: Anita Tkachuk

REGRETS: None

AGENDA:

211-2020 Ewen/Andris THAT the Agenda be approved as presented and is attached herein.

Carried

MINUTES OF THE REGULAR MEETING:

212-2020 Ewen/Koturbash THAT the Minutes from the regular meeting of council on October 13, 2020, be approved as presented and is attached herein.

Carried

MINUTES OF THE FIRST MEETING:

213-2020 Andris/Koturbash THAT the Minutes from the First meeting of council on November 16, 2020, be approved as presented and is attached herein.

Carried

DELEGATION: None

OLD BUSINESS:

ASSESSMENT NO. 505004200-01:

214-2020 Koturbash/Grout THAT we received a second legal opinion regarding this matter.

Carried

NEW BUSINESS:

DECLARATION OF ELECTION RESULTS

215-2020 Freriks/Ewen THAT council acknowledges and accepts the Declaration of Election Results as presented by the Returning Officer and is attached herein.

Carried

SIGNING AUTHORITY

216-2020 Grout/Koturbash THAT Mayor Beth Baerwald, Councillor Don Ewen, CAO Anita Tkachuk and Administrative Assistant Crystal Smith have signing authority for the Town of Star City.
And further;
THAT office staff be authorized to remove Ron Campbell from all Town of Star City accounts.

Carried.

ACCESS TO THE OFFICE

217-2020 Freriks/Grout THAT the Mayor Beth Baerwald, CAO Anita Tkachuk and Administrative Assistant Crystal Smith have full access to the Town Office.

Carried.

SECOND CAFT AUTHORIZATION

218-2020 Grout/Koturbash THAT Beth Baerwald will have the 2nd authorization for the CAFT program with Councillor Don Ewen set up as the alternate 2nd CAFT authorization user.

Carried.

ISSUANCE OF CREDIT CARD FOR MAYOR BAERWALD

219-2020 Koturbash/Ewen THAT Beth Baerwald be provided and authorized to use the Town of Star City Credit card.
And further;
THAT office staff be authorized to remove Ron Campbell from all Town of Star City accounts.

Carried.

DEPUTY MAYOR

220-2020 Koturbash/Freriks THAT the Deputy Mayor schedule will be in 2 month increments and the schedule will be presented at the December regular meeting.

Carried.

COUNCIL COMMITTEE & BOARD APPOINTMENTS

221-2020 Grout/Koturbash THAT the committees will be as follows:
Water & Sewer – Andris
Human Resources – Ewen & Freriks
Machinery & Buildings – Koturbash
Streets and Sidewalks – Ewen
Parks & Recreation & EMO – Grout
These committee placements will be a for a 1 year term.
Town Board Appointments
Museum – Grout
Library – Freriks
Fire Department – no town representative will attend meetings.
A letter to the fire chief will be sent outlining reporting requirements.

Carried.

LETTER OF RESIGNATION FROM COUNCILLOR ELECT CHUBAK

222-2020 Koturbash/Andris THAT we accept Councillor Elect Chubak's resignation letter with regret and is attached herein.

Carried.

BY ELECTION DATE

223-2020 Koturbash/Andris THAT a by-election will be held April 2021 be set to fill Councillor Chubak's position.

Carried.

HONORARIUM FOR LEVINA CRONK

224-2020 Andris/Koturbash THAT a honorarium of \$100.00 be paid to Levina Cronk in appreciation of her assistance with the administration of the oath of office.

Carried.

MLDP COURSE - STRATEGIC PLANNING - NOVEMBER 18 & 19

225-2020 Freriks/Grout THAT Councillor Margaret Andris be authorized to attend the MLDP course Strategic Planning to be held November 18 & 19, 2020.

Carried.

MLDP COURSE - ECONOMIC DEVELOPMENT - NOVEMBER 25 & 26, 2020

226-2020 Andris/Grout THAT no one will attend this MLDP course.

Carried.

NORTHEAST REGIONAL MEETING - DECEMBER 1, 2020

227-2020 Andris/Freriks THAT the following people be registered to attend the northeast regional meeting.
Mayor Beth Baerwald, Councillors Grout, Ewen, Koturbash, Andris and Freriks and CAO Anita Tkachuk.

Carried.

MLDP COURSE - HUMAN RESOURCES - DECEMBER 2 & 3, 2020

227-2020 Grout/Andris THAT Beth Baerwald be authorized to attend the MDLP course on human resources.

Carried.

MLDP COURSE - LEADERSHIP ROLES - DECEMBER 8, 2020

228-2020 Grout/Ewen THAT Carol Freriks and Nick Koturbash be authorized to attend this MLDP course.

Carried.

MLDP COURSE - PUBLIC RELATIONS - DECEMBER 9 & 10, 2020

229-2020 Freriks/Grout THAT Margaret Andris be authorized to attend this MDLP Course

Carried.

MUNICIPALITIES OF SASKATCHEWAN VIRTUAL CONVENTION & VOTING DELEGATE

230-2020 Ewen/Freriks THAT the following be authorized to attend the 2021 virtual convention Mayor Baerwald, Councillors Grout, Andris, Koturbash, Ewen, Freriks and CAO Anita Tkachuk . We will book the United Church to facilitate the virtual convention to be held on Feb 7 – 10, 2021. Meals & coffee will be provided for. And further;
THAT Mayor Beth Baerwald be appointed as the Town of Star City Voting Delegate.

Carried.

PURCHASE OF A LAPTOP OR TABLET

231-2020 Koturbash/Andris THAT due to the increased number of virtual meetings because of COVID-19, a new laptop or tablet will be purchased for council use with a cost to be determined.

Carried.

CRIMINAL RECORD CHECK REFUNDS FOR ELECTED OFFICIALS

232-2020 Grout/Ewen THAT, upon presentation of the appropriate receipt, elected officials will be reimbursed for their criminal record check.

Carried.

CITIZEN OF THE YEAR

233-2020 Koturbash/Freriks THAT we proceed with Citizen of the Year for 2020, And further;
THAT this will be presented in January 2021.

Carried.

CHRISTMAS HOURS

234-2020 Koturbash/Ewen THAT 2020 Christmas Hours be as follows:
Closed Dec 24-28, 2020 and January 1, 2021.

Carried.

OUTDOOR SKATING RINK

235-2020 Freriks/Grout THAT we approve the request from 200 – 6th Street for an outdoor skating rink at Jubilee Park as outlined in his letter. The town will offer benches for seating.

Carried.

TENDERS FOR PAINTING AT STAR CITY LIBRARY

236-2020 Andris/Koturbash THAT a tender be put out to have the library re-painted with a cutoff date of December 9, 2020.

Carried.

STAR CITY LIBRARY

237-2020 Ewen/Koturbash THAT a letter be sent to the original painting contractor outlining the problems with the interior painting including the blinds asking for financial compensation for unsatisfactory workmanship at the Star City Library.

Carried.

STATEMENT OF OPERATING REVENUES & EXPENDITURES

238-2020 Andris/Ewen THAT the Statement of Operating Revenues and Expenditures for October 2020 be accepted as presented and attached herein.

Carried

ACCOUNTS FOR APPROVAL

239-2020 Koturbash/Grout THAT the list of accounts for approval including Cheque #2340 to Cheque #2381 totalling \$32,439.73, CAFT payroll amount of \$9,141.35, online payments in the amount of \$16,909.20 be approved for payment and attached herein.

Carried

BANK RECONCILIATIONS

240-2020 Andris/Grout THAT the bank reconciliations for the months of October 2020 be approved as presented and attached herein.

Carried

REPORT OF OUTSTANDING TAXES & UTILITIES

241-2020 Freriks/Andris THAT the list of Outstanding Taxes and utilities be received and attached herein.

Carried

REPORTS:

ADMINISTRATOR'S REPORT:

242-2020 Ewen/Grout THAT the Administrator's Report be received as presented and attached herein.

Carried

COMMITTEE OF THE WHOLE

CORRESPONDENCE:

243-2020 Andris/Freriks THAT the correspondence as listed below be received and filed.

Carried

- a) Multicultural Council of Saskatchewan
- b) Saskatchewan Public Safety Agency
- c) Saskatchewan Housing Corporation – Municipal Share
- d) Sask Water – Rate Increase

ADJOURNMENT:

244-2020 Andris/Koturbash THAT this regular meeting of Council be adjourned at 6:45 pm.

Carried

SEAL

Mayor

Chief Administrative Officer