

**AGENDA**  
**TOWN OF STAR CITY**  
**November 14, 2023 @ 4:30 p.m.**  
**REGULAR MEETING**  
**STAR CITY TOWN OFFICE**

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES:      October 16, 2023 – Regular Meeting  
  October 26, 2023 – Fire Department Committee Meeting
5. DELEGATIONS :           None
6. OLD BUSINESS:           a) None
7. NEW BUSINESS
  - a) Appointment of the Star City Fire Chief
  - b) Close office 1<sup>st</sup> Week of January to do Year End/New Year Processing
  - c) Zamboni Room – Small Door Opener – Councillor Koturbash
  - d) Stars Donation
  - e) Microchip Clinic
  - f) Municipal Asset Management Strategy
  - g) Lagoon Compliance Inspection
  - h) Payout of Star City Community Arena – 2022 AR Accounts (Cr Bal)
  - i) Amend Resolution 159-2023 re: Snow Wing Purchase
  - j) Fire Department Honorarium for 2023
  - k) Bylaw 530-2023 – Fire Department Bylaw – 1<sup>st</sup> Reading
  - l) Bylaw 531-2023 – Fees & Charges Bylaw – 1<sup>st</sup> Reading
  - m) CRAG Grant 2023
8. STATEMENT OF OPERATING REVENUES & EXPENDITURES – October, 2023
9. BANK RECONCILIATION – October, 2023
10. ACCOUNTS FOR APPROVAL - October, 2023
11. REPORT OF OUTSTANDING TAXES & UTILITIES - October, 2023
12. REPORTS
  - a) ADMINISTRATOR'S REPORT
  - b) MAYOR COUNCILLOR FORUM
    - i. Christmas Party Plans
13. CORRESPONDENCE
  - a) Minutes – 1,000 Miles of Snow – October 17, 2023
  - b) Water Security Agency – New EPO
  - c) Sask Housing – 2022 Municipal Share

- d) Star City Museum Minutes – Oct. 26/23
- e) Sask. Crime Watch Network
- f) Wapiti Regional Library – Semi-Annual Meeting Nov. 18/23
- g) Contact RCMP – via 310-RCMP

14. ADJOURNMENT

**NEXT MEETING DATE - December 11, 2023@ 4:30 pm**

**Regular Meeting of the  
COUNCIL OF THE TOWN OF STAR CITY  
November 14, 2023  
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:38pm

Prior to the meeting, all of Council submitted their Annual Public Disclosure Statement and are attached herein.

**PRESENT:** Mayor Beth Baerwald  
Councillors: Carol Freriks, Nicole Grout, Dena Mackenzie  
Nick Koturbash, Charles Boulanger, Preston Smith  
CAO: Anita Tkachuk

**REGRETS:** None

**AGENDA:**

257-2023 Grout/Freriks THAT the Agenda be amended to include item m) be added to New Business 2023 CRAG Grant and approved as presented and is attached herein.

**Carried**

**CONFLICT OF INTEREST: Declared at the time.**

**MINUTES OF THE REGULAR MEETING:**

258-2023 Boulanger/Koturbash THAT the Minutes from the regular meeting of council held on October 16, 2023, are approved as presented and are attached herein.

**Carried**

**MINUTES OF THE FIRE DEPARTMENT COMMITTEE MEETING:**

259-2023 Koturbash/Grout THAT the Minutes from the Fire Department Committee meeting of council held on October 26, 2023, are approved as presented and are attached herein.

**Carried**

**DELEGATION:** None

**OLD BUSINESS:** None

**NEW BUSINESS:**

**Councillor Carol Freriks declared a conflict of interest and left the meeting at 4:42 pm**

**Councillors Carol Freriks returned to the meeting at 4:43 PM**

B.B

**APPOINTMENT OF STAR CITY FIRE CHIEF :**

260-2023 Boulanger/Smith THAT Darryl Cote be appointed as Fire Chief for 2024. **Carried**

**OFFICE CLOSURE JANUARY 2-5, 2024:**

261-2023 Freriks/Koturbash THAT the office be closed to the public from January 2-5, 2024 to accommodate administration process year end and new year procedures. **Carried**

**STARS DONATION:**

262-2023 Mackenzie/Grout THAT a donation be made to Stars Ambulance in the amount of \$500.00. **Carried**

**MICROCHIP CLINIC:**

263-2023 Freriks/Smith THAT we offer the microchip clinic to the community to gauge interest and proceed if there is enough response. **Carried**

**MUNICIPAL ASSET MANAGEMENT STRATEGY:**

264-2023 Koturbash/Boulanger THAT draft Asset Management Strategy be received with in depth discussion to follow in February, 2024. **Carried**

**LAGOON COMPLIANCE INSPECTION:**

265-2023 Freriks/Grout THAT the Lagoon Compliance Inspection Report be accepted as presented. **Carried**

**AR ACCOUNT PAYOUT FOR STAR CITY COMMUNITY ARENA**

266-2023 Smith/Mackenzie THAT administration be authorized to payout the credit balances from accounts receivable for overpayments made by user groups for the 2022-2023 season amounting to \$423.12. **Carried.**

**AMEND RESOLUTION 159-2023**

267-2023 Smith/Koturbash THAT Resolution 159-2023 re: snow wing purchase, be amended to read "at a cost of \$15,350.00 plus applicable taxes". **Carried.**

**Councillor Carol Freriks declared a conflict of interest and left the meeting at 5:08 pm**

**Councillors Carol Freriks returned to the meeting at 5:19 PM**

**FIRE DEPARTMENT HONORAIUM FOR 2023**

268-2023 Grout/Boulanger THAT this business be tabled to the next meeting. **Carried.**

B.B.

**BYLAW NO. 530-2023 – FIRE DEPARTMENT BYLAW:**

269-2023 Grout/Koturbash THAT Bylaw 530-2023, a bylaw to establish a volunteer Fire Department be read a first time.

**Carried**

**BYLAW NO. 530-2023 – FIRE DEPARTMENT BYLAW:**

270-2023 Boulanger/Smith THAT Bylaw 530-2023, a bylaw to establish a volunteer Fire Department be read a second time.

**Carried**

**BYLAW NO. 530-2023 – FIRE DEPARTMENT BYLAW:**

271-2023 Mackenzie/Freriks THAT Bylaw 530-2023, a bylaw to establish a volunteer Fire Department be introduced and will receive three readings at one meeting.

**Carried Unanimously**

**BYLAW NO. 530-2023 – FIRE DEPARTMENT BYLAW:**

272-2023 Freriks/Grout THAT Bylaw 530-2023, a bylaw to establish a volunteer Fire Department be read a third and final time; passed and attached herein.

**Carried**

**BYLAW NO. 531-2023 – FEES AND CHARGES BYLAW:**

272-2023 Freriks/Grout THAT Bylaw 531-2023, a bylaw to establish administrative charges be read a first time.

**Carried**

**BYLAW NO. 531-2023 – FEES AND CHARGES BYLAW**

273-2023 Mackenzie/Koturbash THAT Bylaw 531-2023, a bylaw to establish administrative charges be read a second time.

**Carried**

**BYLAW NO. 531-2023 – FEES AND CHARGES BYLAW**

274-2023 Smith/Boulanger THAT Bylaw 531-2023, a bylaw to establish administrative charges be introduced and will receive three readings at one meeting.

**Carried Unanimously**

**BYLAW NO. 531-2023 – FEES AND CHARGES BYLAW**

275-2023 Koturbash/Grout THAT Bylaw 525-2022, a bylaw to extend the time required for the completion of the financial statement be read a third and final time; passed and attached herein.

**Carried**

**2023 CRAG GRANT:**

276-2023 Koturbash/Smith THAT the \$2500.00 CRAG Grant will be split equally between the Town of Star City and the Star City Community Arena.

**Carried**

B.B.

**STATEMENT OF OPERATING REVENUES & EXPENDITURES**

277-2023 Boulanger/Mackenzie THAT the Statement of Operating Revenues and Expenditures for October 2023 be accepted as presented and attached herein.

**Carried**

**BANK RECONCILIATIONS**

278-2023 Freriks/Koturbash THAT the bank reconciliations for the month of October 2023 be accepted as presented and attached herein.

**Carried**

**ACCOUNTS FOR APPROVAL**

279-2023 Smith/Grout THAT the list of accounts for approval including Cheque #3496 to Cheque #3532 totalling \$77,355.29, CAFT payroll amount of \$10,711.73, online payments in the amount of \$27,640.96 be approved for payment and attached herein.

**Carried**

**REPORT OF OUTSTANDING TAXES & UTILITIES**

280-2023 Smith/Koturbash THAT the list of Outstanding Taxes and utilities be received and attached herein.

**Carried**

**REPORTS:**

**ADMINISTRATOR'S REPORT:**

281-2023 Freriks/Grout THAT the Administrator's Report be received as presented and attached herein.

**Carried**

**CORRESPONDENCE:**

282-2023 Grout/Koturbash THAT the correspondence as listed below be received and filed.

**Carried**

- a) Minutes – 1,000 Miles of Snow – October 17, 2023
- b) Water Security Agency – New EPO
- c) Sask Housing – 2022 Municipal Share
- d) Star City Museum Minutes – Oct. 26/23
- e) Sask. Crime Watch Network
- f) Wapiti Regional Library – Semi-Annual Meeting Nov. 18/23
- g) Contact RCMP – via 310-RCMP

**ADJOURNMENT:**

283-2023 Freriks/Grout THAT this regular meeting of Council be adjourned at 6:31 pm

**Carried**

Beth Barwald  
Mayor



A. Stachuk  
Chief Administrative Officer