

AGENDA
TOWN OF STAR CITY
May 13, 2024 @ 4:30 p.m.
REGULAR MEETING
STAR CITY TOWN OFFICE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES: April 9, 2024 – Regular Meeting
 April 25, 2024 – Special Meeting (Budget)
 May 2, 2024 – EMO Committee Meeting
 May 8, 2024 – Special Meeting (Budget)
5. DELEGATIONS : a) None
6. OLD BUSINESS: a) Lot Consolidation
7. NEW BUSINESS:
 - a) Term Deposit Renewal List of Lands in Arrears
 - b) Cornerstone Grant
 - c) Expired AED Supplies
 - d) Sale of land – 316 – 4th Street
 - e) Letter from Resident
 - f) Cancel ck 3381 – Staledated
 - g) June Regular Meeting – Change of date
 - h) Letter from Sask Energy re: 305 – 8th Street
 - i) Appointment of Building Inspector – effective Jan 1/24
 - j) RMCP Report – Jan. 1/24 – Mar. 31/24
 - k) Tax incentive – Roll 219
 - l) Office Caretaker Position – In Camera
 - m) Staffing – In Camera
 - n) Town BBQ
 - o) Call to Action – National Police Federation
 - p) Gravel
8. STATEMENT OF OPERATING REVENUES & EXPENDITURES – April, 2024
9. BANK RECONCILIATION – April, 2024
10. ACCOUNTS FOR APPROVAL - April, 2024
11. REPORT OF OUTSTANDING TAXES & UTILITIES - April, 2024
12. REPORTS
 - a) ADMINISTRATOR'S REPORT
 - b) MAYOR COUNCILLOR FORUM
 - Racoon capture procedure

- Sale of Tin @ shop – tin has screw holes but could be used for recovering the sand box
- Dog Complaint Updates

13. CORRESPONDENCE

- a) Museum Minutes – April 23, 2024

14. ADJOURNMENT

NEXT MEETING DATE – TUESDAY JUNE 11, 2024 @ 4:30

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
May 13, 2024
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:23pm

PRESENT: Mayor Beth Baerwald
Councillors: Carol Freriks, Nicole Grout, Denia Mackenzie
Nick Koturbash, Charles Boulanger
CAO: Anita Tkachuk

REGRETS: Preston Smith

AGENDA:

084-2024 Grout/Koturbash THAT the Agenda be amended to include under New Business item n) Staffing, item o) Town Wide BBQ, p) Call to Action and q) Gravel is now approved as presented and is attached herein.

Carried

CONFLICT OF INTEREST: Declared at the time.

MINUTES OF THE REGULAR MEETING:

085-2024 Koturbash/Mackenzie THAT the Minutes from the regular meeting of council held on April 9, 2024, are approved as presented and are attached herein.

Carried

MINUTES OF THE SPECIAL MEETING:

086-2024 Freriks/Grout THAT the Minutes from the special meeting of council held on April 25, 2024, are approved as presented and are attached herein.

Carried

MINUTES OF THE EMO COMMITTEE MEETING:

087-2024 Freriks/Mackenzie THAT the Minutes from the EMO committee meeting of council held on May 2, 2024, are approved as presented and are attached herein.

Carried

MINUTES OF THE SPECIAL MEETING:

088-2024 Boulanger/Mackenzie THAT the Minutes from the special meeting of council held on May 8, 2024, are approved as presented and are attached herein.

Carried

DELEGATION: None



OLD BUSINESS:

LOT CONSOLIDATION:

089-2024 Boulanger/Freriks THAT an abatement of taxes be authorized for Roll 111 of \$1,100.00 for the 2023 tax year.

Carried

NEW BUSINESS:

TERM DEPOSIT RENEWAL:

090-2024 Baerwald/Boulanger THAT a transfer of \$55,000.00 from our operating account to the non-redeemable term deposit, for future expenditures be done for a term of 1 year at 4.65% be done.
And further;
THAT the redeemable term deposit be reinvested for a period of 1 year at a rate of 3.75%.

Carried

LIST OF LANDS IN ARREARS:

091-2024 Freriks/Grout THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy
And further;
THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Star City.
And further;
THAT TAXervice arrange for the list of lands in arrears to be published in the Rural Roots.

Carried

CORNERSTONE GRANT AMEND RESOLUTION:

092-2024 Mackenzie/Grout THAT resolution 062-2024 be amended to read \$61,000.00 as a grant application to Cornerstone Credit Union

Carried

EXPIRED AED SUPPLIES:

093-2024 Grout/Koturbash THAT we purchase a LifePak CR2 AED machine and replacements pads as needed for our existing AED.

Carried

SALE OF LAND 316 - 4TH STREET:

094-2024 Baerwald/Koturbash THAT this business be tabled to our June meeting.

Carried



LETTER FROM RESIDENT

095-2024 Freriks/Mackenzie THAT we will continue to uphold the Dog & Cat Bylaw No. 513-2019 regarding the number of animals per household.
Carried

CANCEL CK 3381:

096-2024 Freriks/Grout THAT administration be authorized to cancel cheque no. 3381 in the amount of \$308.09 as it is now staledated.
Carried

JUNE REGULAR MEETING CHANGE:

097-2024 Grout/Koturbash THAT the June regular meeting of council be set for Tuesday June 11, 2024
Carried

LETTER FROM SASK ENERGY – 305 8TH STREET:

098-2024 Grout/Boulanger THAT the gas line will remain at 305 – 8th Street
Carried

APPOINTMENT OF BUILDING INSPECTOR:

099-2024 Boulanger/Grout THAT Municode Services Ltd be appointed as the Town of Star City's building inspectors effective January 1, 2024.
Carried

RCMP QUARTERLY REPORT – 1ST QUARTER 2024:

100-2024 Mackenzie/Koturbash THAT we receive the RCMP quarterly report as presented.
Carried

TAX INCENTIVE:

101-2024 Koturbash/Freriks THAT the tax incentive, being a \$200.00 credit applied to municipal taxes and a \$99.09 credit on the utility account, be granted to Roll 219 as they have met the conditions of Policy No. 17-02.
Carried

MOTION TO MOVE IN CAMERA :

102-2024 Grout/Mackenzie THAT Council moved into closed session to discuss staffing at 5:44 pm
Carried

MOTION TO RESUME OPEN SESSION:

103-2024 Boulanger/Mackenzie THAT Council moved into open session at 5:53pm
Carried

OFFICE CARETAKER:

104-2024 Boulanger/Mackenzie THAT Crystal Smith be approved for the Caretaker position at the office.
Carried



STAFFING:

105-2024 Freriks/Grout THAT we advertise for a part-time public works assistant. **Carried**

TOWN WIDE BBQ:

106-2024 Boulanger/Grout THAT a town wide BBQ be held on Wednesday June 12, 2024 from 5-6:30 pm with a free will offering with donations being given to the Star City Library and Star City Museum. **Carried**

CALL TO ACTION – NATIONAL POLICE FEDERATION:

107-2024 Freriks/Grout THAT we send a letter of Call to Action to the government regarding Saskatchewan Marshalls Service. **Carried**

GRAVEL PURCHASE:

108-2024 Mackenzie/Koturbash THAT we purchase additional gravel for the streets for the amount of \$10,000.00 **Carried**

STATEMENT OF OPERATING REVENUES & EXPENDITURES

109-2024 Koturbash/Grout THAT the Statement of Operating Revenues and Expenditures for April, 2024 be accepted as presented and attached herein. **Carried**

BANK RECONCILIATIONS

110-2024 Boulanger/Mackenzie THAT the bank reconciliations for the month of April, 2024 be accepted as presented and attached herein. **Carried**

ACCOUNTS FOR APPROVAL

111-2024 Freriks/Grout THAT the list of accounts for approval including Cheque #3676 to Cheque #3709 totalling \$26,775.95, CAFT payroll amount of \$11,775.31, online payments in the amount of \$38,099.34 be approved for payment and attached herein. **Carried**

REPORT OF OUTSTANDING TAXES & UTILITIES

112-2024 Koturbash/Mackenzie THAT the list of Outstanding Taxes and utilities be received and attached herein. **Carried**

REPORTS:

ADMINISTRATOR'S REPORT:

113-2024 Mackenzie/Koturbash THAT the Administrator's Report be received as presented and attached herein. **Carried**

BB

MAYOR/COUNCIL FORUM:

SALE OF TIN:

114-2024 Grout/Koturbash

THAT we keep a portion of the tin to replace the roof of the sand box at the sportsgrounds with the remainder of tin going to the auction sale.

Carried

CORRESPONDENCE:

115-2024 Freriks/Grout

THAT the correspondence as listed below be received and filed.

Carried

a) Star City Museum Minutes – April 23, 2024

ADJOURNMENT:

116-2024 Koturbash/Mackenzie THAT this regular meeting of Council be adjourned at 6:28 pm

Carried

Butk Baerwald
Mayor



A. Stachuk
Chief Administrative Officer