

AGENDA
TOWN OF STAR CITY
June 19, 2023 @ 4:30 p.m.
REGULAR MEETING
STAR CITY TOWN OFFICE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES: May 8, 2023 – Regular Meeting
 May 16, 2023 – Special Meeting
 May 24, 2023 – Special Meeting
 June 5, 2023 – HR Committee Meeting
5. DELEGATIONS : 4:30 pm – Kevin Elliott – New business venture
 4:45 pm – Josh – Walker Projects – phone call
6. OLD BUSINESS: a) Staffing – In Camera
7. NEW BUSINESS
 - a) Submission of Phase II Report – Josh
 - b) Tax Enforcement – 2022 Arrears
 - c) Tax Enforcement – Resolution to Acquire Title
 - d) SUMA – Mayor’s Summit – August 17 & 18
 - e) SEDA – 2023 Provincial Summit – October 11-12, 2023 – Saskatoon
 - f) Nuisance Bylaw
 - g) Bylaw to Extend Financial Statement
 - h) Purchase of snow wing
 - i) Skating rink – gas tax application amendment
 - j) Skating Rink – quote approval
 - k) Operating Committee Guidelines
 - l) Tax abatement
 - m) Summer Activity Night – admission charge
 - n) Office Caretaker Position
8. STATEMENT OF OPERATING REVENUES & EXPENDITURES – May, 2023
9. BANK RECONCILIATION – May, 2023
10. ACCOUNTS FOR APPROVAL - May, 2023
11. REPORT OF OUTSTANDING TAXES & UTILITIES - May, 2023
12. REPORTS
 - a) ADMINISTRATOR’S REPORT
 - b) MAYOR COUNCILLOR FORUM
 - i. Discussion Items
 1. Swimming Pool Bylaw – Town of Pilot Butte

2. Broadleaf Media Proposal
3. Demolition of 120 – 5th Street

13. CORRESPONDENCE

- a) Saskatchewan Housing Corporation Annual Report
- b) Star City Museum Board Minutes
- c) Safer Communities & Neighborhoods

14. ADJOURNMENT

NEXT MEETING DATE - MONDAY JULY 10, 2023 @ 4:30

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
June 19, 2023
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:27pm

PRESENT: Mayor Beth Baerwald
Councillors: Carol Freriks, Nicole Grout, Dena Mackenzie
Nick Koturbash, Charles Boulanger, Preston Smith
CAO: Anita Tkachuk

REGRETS: None

AGENDA:

137-2023 Freriks/Mackenzie THAT the Agenda be approved as presented and is attached herein.

Carried

CONFLICT OF INTEREST: Declared at the time.

MINUTES OF THE REGULAR MEETING:

138-2023 Boulanger/Grout THAT the Minutes from the regular meeting of council held on May 8, 2023, are approved as presented and are attached herein.

Carried

MINUTES OF THE SPECIAL MEETING:

139-2023 Grout/Koturbash THAT the Minutes from the special meeting of council held on May 16, 2023, are approved as presented and are attached herein.

Carried

MINUTES OF THE SPECIAL MEETING:

140-2023 Freriks/Boulanger THAT the Minutes from the special meeting of council held on May 24, 2023, are approved as presented and are attached herein.

Carried

MINUTES OF THE HR COMMITTEE MEETING:

141-2023 Grout/Freriks THAT the Minutes from the HR Committee meeting of council held on June 5, 2023, are approved as presented and are attached herein.

Carried

DELEGATION: Walker Projects (MBC Group) Joshua Burke – via phone call at 4:53 pm and call ended at 5:03 pm Mr. Burke discussed the submission of our Phase II report to the Ministry of Environment



OLD BUSINESS: STAFFING

MOTION TO MOVE IN CAMERA:

142-2023 Koturbash/Smith THAT Council moved into closed session to discuss staffing at 4:33 pm

Carried

MOTION TO RESUME OPEN SESSION:

143-2023 Grout/Smith THAT Council moved into open session at 4:43 pm

Carried

STAFFING:

144-2023 Koturbash/Boulanger THAT we do not hire a 3rd person for the public works department.

Defeated

Councillor Boulanger called for a recorded vote

STAFFING:

145-2023 Freriks/Smith THAT we hire a casual 3rd person for the public works department.
Baerwald – In Favour
Grout – In Favour
Koturbash - Not in Favour
Boulanger - Not in Favour
Smith – In Favour
Mackenzie – In Favour
Freriks – In Favour

Carried

NEW BUSINESS:

SUBMISSION OF PHASE II REPORT:

146-2023 Grout/Mackenzie THAT we proceed with the submission of Phase II to the Ministry of the Environment and that funding will be taken from the reserve account.

Carried

TAX ENFORCEMENT- 2022 ARREARS :

147-2023 Freriks/Smith THAT Council accept the list of lands in arrears as presented, and to exclude from the list of lands properties on which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy
And further;
THAT TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the Town of Star City.
And further;
THAT TAXervice arrange for the list of lands in arrears to be published in the Rural Roots.

Carried



RESOLUTION TO ACQUIRE TITLE:

148-2023 Grout/Boulanger THAT TAXervice, on behalf of the Town of Star City, be authorized to proceed under the Tax Enforcement Act to acquire title for the following described lands:
Lot 12 Block 26 Plan 80PA02577 Ext 0, 144360783

Carried

SUMA MAYOR'S SUMMIT - AUGUST 17 & 18, 2023:

149-2023 Smith/Grout THAT Mayor Beth Baerwald be authorized to attend the Suma Mayor's Summit in Regina on August 17 & 18, 2023.

Carried

SEDA 2023 PROVINCIAL SUMMIT - OCTOBER 11 & 12, 2023:

150-2023 Smith/Koturbash THAT we do not send anyone to the Provincial Summit

Carried

BYLAW NO. 529-2023 - NUISANCE BYLAW:

151-2023 Freriks/Smith THAT Bylaw 529-2023, a bylaw to address the abatement of nuisances within the Town of Star City be read a first time.

Carried

BYLAW NO. 529-2023 - NUISANCE BYLAW

152-2023 Grout/Mackenzie THAT Bylaw 529-2023, a bylaw to address the abatement of nuisances within the Town of Star City be read a second time.

Carried

BYLAW NO. 529-2023 - NUISANCE BYLAW

153-2023 Boulanger/Smith THAT Bylaw 529-2023, a bylaw to address the abatement of nuisances within the Town of Star City be introduced and will receive three readings at one meeting.

Carried Unanimously

BYLAW NO. 529-2023 - NUISANCE BYLAW

154-2023 Smith/Grout THAT Bylaw 529-2023, a bylaw to address the abatement of nuisances within the Town of Star City be read a third and final time; passed and attached herein.

Carried

BYLAW NO. 528-2023 - EXTENSION OF FINANCIAL STATEMENT:

155-2023 Boulanger/Koturbash THAT Bylaw 528-2023, a bylaw to extend the time required for the completion of the financial statement be read a first time.

Carried



BYLAW NO. 528-2023 – EXTENSION OF FINANCIAL STATEMENT

156-2023 Freriks/Grout THAT Bylaw 528-2023, a bylaw to extend the time required for the completion of the financial statement be read a second time.

Carried

BYLAW NO. 528-2023– EXTENSION OF FINANCIAL STATEMENT

157-2023 Mackenzie/Smith THAT Bylaw 528-2023, a bylaw to extend the time required for the completion of the financial statement be introduced and will receive three readings at one meeting.

Carried Unanimously

BYLAW NO. 528-2023– EXTENSION OF FINANCIAL STATEMENT

158-2023 Grout/Boulanger THAT Bylaw 528-2023, a bylaw to extend the time required for the completion of the financial statement be read a third and final time; passed and attached herein.

Carried

PURCHASE OF SNOW WING:

159-2023 Smith/Koturbash THAT we purchase a SNO RID Hydraulic scraping attachment from Fer-Mac Equipment Ltd. At a cost of \$14,150.00 plus applicable taxes.

Carried

CANADA COMMUNITY BUILDING FUND APPLICATION AMENDMENT :

160-2023 Grout/Mackenzie THAT we authorize administration to amend our CCBF application to include the upgrades to the concession, public washrooms and dressing room flooring.

Carried

SKATING RINK & OUTSIDE LIGHT QUOTE APPROVAL :

161-2023 Smith/Boulanger THAT we accept the following quotes for repairs and upgrades to the skating rink and outside lights

QUOTE FOR	SUPPLIER	AMOUNT
Overhead door installation	Jimmy Nichols	2455.00
Electrical Work Overhead door	Sisson Electric	2100.84
Sink counter top Concession	Crown Cabinets	2094.63
Flooring – Concession	Fouillard Carpet	4679.49
Public Washrooms – Fixtures	Castle Building Centers	1451.17
Public Washrooms - Flooring	Fouillard Carpet	2282.74
Dressing Room Flooring	Fouillard Carpet	9122.54
Outside Light – Fire Hall	Sisson Electric	655.00
Outside Light – Office	Sisson Electric	655.00

Carried

OPERATING COMMITTEE GUIDELINES :

162-2023 Smith/Freriks THAT we accept the Operating Committee guidelines as presented.

Carried

TAX ABATEMENT:

163-2023 Boulanger/Koturbash THAT we table this business to the next regular meeting.
Carried

SUMMER ACTIVITY NIGHT - ADMISSION CHARGE:

164-2023 Freriks/Grout THAT we charge \$5.00 admission for ages 12 and up for summer activity night.
And Further;
THAT all children under 12 must be accompanied by an adult.
Carried

Councillor Carol Freriks left the meeting at 5:56 pm

OFFICE CARETAKER POSITION:

165-2023 Smith/Boulanger THAT we accept Lorraine Bradley’s resignation with regret.
And further;
THAT an advertisement be posted for a replacement office caretaker.
Carried

STATEMENT OF OPERATING REVENUES & EXPENDITURES

166-2023 Smith/Grout THAT the Statement of Operating Revenues and Expenditures for May 2023 be accepted as presented and attached herein.
Carried

BANK RECONCILIATIONS

167-2023 Grout/Boulanger THAT the bank reconciliations for the month of May 2023 be approved as presented and attached herein.
Carried

ACCOUNTS FOR APPROVAL

168-2023 Smith/Mackenzie THAT the list of accounts for approval including Cheque #3368 to Cheque #3395 totalling \$21,338.92, CAFT payroll amount of \$10,980.90, online payments in the amount of \$37,861.69 be approved for payment and attached herein.
Carried

REPORT OF OUTSTANDING TAXES & UTILITIES

169-2023 Boulanger/Grout THAT the list of Outstanding Taxes and utilities be received and attached herein.
Carried

REPORTS:

ADMINISTRATOR’S REPORT:

170-2023 Mackenzie/Grout THAT the Administrator’s Report be received as presented and attached herein.
Carried



CORRESPONDENCE:

171-2023 Smith/Mackenzie THAT the correspondence as listed below be received and filed.

Carried

- a) Saskatchewan Housing Corporation Annual Report
- b) Star City Museum Board Minutes
- c) Safer Communities & Neighborhoods

ADJOURNMENT:

172-2023 Grout/Koturbash THAT this regular meeting of Council be adjourned at 6:19 pm

Carried

Beth Bonwald
Mayor



A. Macchuk
Chief Administrative Officer