

**AGENDA**  
**TOWN OF STAR CITY**  
**June 20, 2022 @ 4:30 p.m.**  
**REGULAR MEETING**  
**STAR CITY TOWN OFFICE**

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES:      May 9, 2022 – Regular Meeting  
                                         May 14, 2022 – EMO Committee Meeting  
                                         May 16, 2022 – Special Meeting
5. DELEGATIONS :              4:30 – Karen Jordan  
                                         4:45 – Walker Projects Call
6. OLD BUSINESS:              None
7. NEW BUSINESS
  - a) Walker Projects – Phase II – Additional Costs
  - b) Sidewalks – quotes
  - c) Skating Rink – Windows quotes
  - d) Skating Rink – Overhead doors
  - e) Skating Rink – LED light quotes
  - f) Bylaw 525-2022 to Extend Financial Statement
  - g) 2022 Student Bursary Recipient
  - h) Bylaw 526-2022 Nuisance Bylaw
  - i) SEDA Conference – September 27, 28, 2022
  - j) Acknowledgement of the School Tax Rates
  - k) Additional Liability Insurance at Skating Rink
  - l) Budget Salary allocations
  - m) Power at the Curling Rink
  - n) Sask Public Safety Agency – Formation of Fire Dept Committee
  - o) Cancel Policy No. 20-03 – Fire Dept Policy
  - p) Cancel Fence Policy – 15-02 REPLACE WITH 22-02
  - q) Joining of Lots – Roll 15 & 295
  - r) Temporary Closure of main street for BBQ - July 6
  - s) RCMP – April 2022 Monthly Report
  - t) Change of Date July meeting????
8. STATEMENT OF OPERATING REVENUES & EXPENDITURES – May, 2022
9. BANK RECONCILIATION – May, 2022
10. ACCOUNTS FOR APPROVAL - May, 2022
11. REPORT OF OUTSTANDING TAXES & UTILITIES – May, 2022

## 12. REPORTS

- a) ADMINISTRATOR'S REPORT
- b) COMMITTEE OF THE WHOLE
  - i. Skating Rink Update – Councillor Boulanger
  - ii. HR Payroll issue – IN CAMERA SESSION
  - iii. Code of Ethics Complaint – IN CAMERA SESSION- Further info will be provided at the meeting.

## 13. CORRESPONDENCE

- a) UMAAS Bylaw 4-21 – Professional Development
- b) Tisdale Housing Authority – Community BBQ
- c) Sask Recreation & Parks - June Recreation & Parks Month

## 14. ADJOURNMENT

**Regular Meeting of the  
COUNCIL OF THE TOWN OF STAR CITY  
June 20, 2022  
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:30pm

**PRESENT:** Mayor Beth Baerwald  
Councillors: Margaret Andris, Carol Freriks, Nicole Grout  
Nick Koturbash, Charles Boulanger, Preston Smith  
CAO: Anita Tkachuk  
Councillor Grout entered the meeting at 4:46 pm

**REGRETS:** None

**AGENDA:**

141-2022 Boulanger/Kotorbash THAT the Agenda be approved as presented and is attached herein.

**Carried**

**CONFLICT OF INTEREST: Declared at the time.**

**MINUTES OF THE REGULAR MEETING:**

142-2022 Kotorbash/Freriks THAT the Minutes from the regular meeting of council held on May 9, 2022, are approved as presented and are attached herein.

**Carried**

**MINUTES OF THE EMO COMMITTEE MEETING:**

143-2022 Grout/Freriks THAT the Minutes from the EMO Committee meeting of council held on May 14, 2022, are approved as presented and are attached herein.

**Carried**

**MINUTES OF THE SPECIAL MEETING:**

144-2022 Boulanger/Andris THAT the Minutes from the special meeting of council held on May 16, 2022, are approved as presented and are attached herein.

**Carried**

**DELEGATION:** 4:30 PM – KAREN JORDAN

Mrs. Jordan entered the meeting at 4:30 pm. Left meeting at 4:38 pm

**DELEGATION – KAREN JORDAN:**

145-2022 Freriks/Smith THAT a letter be sent to Mrs. Jordan indicating that the town is not responsible for frozen water lines.

**Carried**

4:45 PM – WALKER PROJECTS CALL

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**OLD BUSINESS:** None

**NEW BUSINESS:**

**WALKER PROJECTS PHASE II ADDITIONAL COSTS :**

146-2022 Kotorbash/Grout THAT we approve the quote from Walker Projects for \$12,700 for the installation of 2 groundwater wells. **Carried**

**SIDEWALK QUOTES :**

147-2022 Freriks/Smith THAT we accept the sidewalk quote from VL Construction for the repair of the sidewalks around town office and skating rink. **Carried**

**SKATING RINK - WINDOWS**

148-2022 Freriks/Kotorbash THAT we order 3 windows based on the engineer's report. And further; THAT we purchase the windows from Northland Building Supply. **Carried**

**SKATING RINK - OVERHEAD DOORS:**

149-2022 Kotorbash/Boulanger THAT we accept the quote from SteelCraft for the replacement of the Zamboni room fire rated overhead door. **Carried**

**SKATING RINK - LED LIGHTS**

150-2022 Kotorbash/Grout THAT we table this business to the next meeting **Carried**

**BYLAW NO. 525-2022 - EXTENSION OF FINANCIAL STATEMENT:**

151-2022 Freriks/Grout THAT Bylaw 525-2022, a bylaw to extend the time required for the completion of the financial statement be read a first time. **Carried**

**BYLAW NO. 525-2022 - EXTENSION OF FINANCIAL STATEMENT**

152-2022 Boulanger/Smith THAT Bylaw 525-2022, a bylaw to extend the time required for the completion of the financial statement be read a second time. **Carried**

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**BYLAW NO. 525-2022- EXTENSION OF FINANCIAL STATEMENT**

153-2022 Baerwald/Andris THAT Bylaw 525-2022, a bylaw to extend the time required for the completion of the financial statement be introduced and will receive three readings at one meeting.

**Carried Unanimously**

**BYLAW NO. 525-2022- EXTENSION OF FINANCIAL STATEMENT**

154-2022 Kotorbash/Grout THAT Bylaw 525-2022, a bylaw to extend the time required for the completion of the financial statement be read a third and final time; passed and attached herein.

**Carried**

**2022 STUDENT BURSARY RECIPIENT**

155-2022 Grout/Boulanger THAT the 2022 Student Bursary be presented to Rylie Dancey.

**Carried.**

**BYLAW NO. 526-2022 - NUSIANCE BYLAW:**

156-2022 Grout/Boulanger THAT Bylaw 526-2022, a bylaw for the purposes of establishing standards for nuisances, including property, activities and items that affect the amenity of a neighborhood, be read a first time.

**Carried**

**BYLAW NO. 526-2022 - NUSIANCE BYLAW**

157-2022 Andris/Freriks THAT Bylaw 526-2022, a bylaw for the purposes of establishing standards for nuisances, including property, activities and items that affect the amenity of a neighborhood, be read a second time.

**Carried**

**BYLAW NO. 526-2022 - NUSIANCE BYLAW**

158-2022 Baerwald/Smith THAT Bylaw 526-2022, a bylaw for the purposes of establishing standards for nuisances, including property, activities and items that affect the amenity of a neighborhood, be introduced and will receive three readings at one meeting.

**Carried Unanimously**

**BYLAW NO. 526-2022 - NUSIANCE BYLAW**

159-2022 Freriks/Grout THAT Bylaw 526-2022, a bylaw for the purposes of establishing standards for nuisances, including property, activities and items that affect the amenity of a neighborhood, be read a third and final time; passed and attached herein.

**Carried**

**SEDA CONFERENCE – SEPTEMBER 27 & 28, 2022**

160-2022 Grout/Kotorbash THAT Mayor Beth Baerwald be approved to attend the SEDA Conference on September 27 & 28, 2022 in Saskatoon, Sask.

**Carried.**

**ACKNOWLEDGEMENT OF EDUCATION PROPERTY TAX MILL RATES**

161-2022 Andris/Smith THAT council acknowledges the receipt of the Education Property Tax Mill Rates as set by the Government of Saskatchewan and is attached herein.

**Carried**

Councillor Smith declared a conflict of interest and left the meeting at 6:09 and returned at 6:15 pm

**ADDITIONAL LIABILITY INSURANCE AT SKATING RINK**

162-2022 Grout/Boulanger THAT we pay the \$682.00 for additional liability insurance for the skating rink

**Carried.**

**BUDGET SALARY ALLOCATIONS**

163-2022 Grout/Kotorbash THAT year end salary allocations be set as follows:

Admin1 100% to General Government

Admin2 70% to General Government  
30% to Water & Sewer

PW1 - 80 % to Transportation Services  
20% to Water & Sewer

PW2 50% Recreation & Culture  
50% Transportation Services

REC1 100% Recreation & Culture

**Carried.**

**POWER AT CURLING RINK**

164-2022 Andris/Smith THAT we leave the power on at the curling rink

**Carried.**

**SASK PUBLIC SAFETY AGENCY – FORMATION OF FIRE DEPARTMENT COMMITTEE**

165-2022 Baerwald/Grout THAT we table this business for the next meeting.

**Carried.**

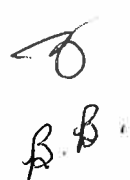
**CANCEL POLICY NO. 20-03 FIRE DEPARTMENT POLICY**

166-2022 Kotorbash/Boulanger THAT Policy 20-03 Fire Department Policy be cancelled and will be replaced upon consultation with the Fire Department.

And further;

THAT the Bylaws & Constitution Star City Fire Brigade from February 1996 remain in place until a new Policy is adopted.

**Carried.**



**APPROVAL OF POLICY NO. 22-02 – FENCE POLICY**

167-2022 Grout/Smith THAT Policy 22-02 be approved as presented.  
And further;  
THAT Policy No. 15-02 is hereby cancelled.

**Carried.**

**COMBINE ROLL NOS. – ROLL NO. 294 & 295**

168-2022 Freriks/Kotorbash THAT we approve the combining of Roll Nos. 294 & 295 as the assessment for Roll 295 now meets the criteria.

**Carried.**

**Councillor Margaret Andris declared a conflict of interest and left the meeting at 6:24 pm**

**Councillors Margaret Andris returned to the meeting at 6:27PM**

**COMBINE ROLL NOS. – ROLL 15 & 16**

169-2022 Boulanger/Kotorbash THAT we approve the combining of Roll Nos. 15 & 16 as the assessment for Roll 15 now meets the criteria.

**Carried.**

**TEMPORARY CLOSURE OF 4<sup>TH</sup> STREET FOR TOWN BBQ**

170-2022 Smith/Grout THAT subject to *The Municipalities Act* subsection 14(1), a portion of the 100 block of 4<sup>th</sup> Street in the Town of Star City be temporarily closed to through traffic on Wednesday July 6, 2022 from 4:30 pm to 7:30 pm to accommodate the Town of Star City 100<sup>th</sup> Anniversary barbeque.

**Carried.**

**RCMP MONTHLY REPORTS**

171-2022 Andris/Kotorbash THAT accept the RCMP monthly reports for April, 2022.

**Carried.**

**JULY 2022 CHANGE IN REGULAR MEETING DATE**

172-2022 Kotorbash/Grout THAT we change our regular July 2022 meeting date to July 18, 2022.

**Carried.**

**STATEMENT OF OPERATING REVENUES & EXPENDITURES**

173-2022 Freriks/Kotorbash THAT the Statement of Operating Revenues and Expenditures for May 2022 be accepted as presented and attached herein.

**Carried**

**ACCOUNTS FOR APPROVAL**

174-2022 Smith/Grout THAT the list of accounts for approval including Cheque #2984 to Cheque #3015 totalling \$28,753.45, CAFT payroll amount of \$10,538.55, online payments in the amount of \$21,608.35 be approved for payment and attached herein.

**Carried**

*B.B.*

**BANK RECONCILIATIONS**

175-2022 Boulanger/Andris THAT the bank reconciliations for the month of May 2022 be approved as presented and attached herein.

**Carried**

**REPORT OF OUTSTANDING TAXES & UTILITIES**

176-2022 Andris/Grout THAT the list of Outstanding Taxes and utilities be received and attached herein.

**Carried**

**REPORTS:**

**ADMINISTRATOR'S REPORT:**

177-2022 Andris/Grout THAT the Administrator's Report be received as presented and attached herein.

**Carried**

**COMMITTEE OF THE WHOLE:**

**MOTION TO MOVE IN CAMERA :**

178-2022 Kotorbash/Grout THAT Council moved into closed session to discuss an HR payroll issue at 7:01 pm

**Carried**

**MOTION TO RESUME OPEN SESSION:**

179-2022 Boulanger/Andris THAT Council moved into open session at 7:06 pm

**Carried**

**HR PAYROLL ISSUE :**

180-2022 Freriks/Kotorbash THAT the CAO pay the overage in the amount of \$76.00 for the 2021 payroll overpayment.

**Carried**

**Councillor Margaret Andris declared a conflict of interest and left the meeting at 7:14 pm and did not return**

**Councillor Carol Freriks declared a conflict of interest and left meeting at 7:15 and did not return**

**MOTION TO MOVE IN CAMERA :**

181-2022 Kotorbash/Boulanger THAT Council moved into closed session to discuss an a Code of Ethics complaint at 7:15pm

**Carried**

**MOTION TO RESUME OPEN SESSION:**

182-2022 Smith/Boulanger THAT Council moved into open session at 7:24 pm

**Carried**

*Handwritten initials: B.B.*



**CODE OF ETHICS COMPLAINT:**

183-2022 Grout/Kotorbash

THAT Council acknowledges the receipt of Code of Ethics complaint 2022-01;  
And further;  
THAT an investigative committee consisting of Councillors Boulanger and Smith be established to investigate the allegation and report back to council.

**Carried**

**CORRESPONDENCE:**

184-2022 Kotorbash/Smith

THAT the correspondence as listed below be received and filed.

**Carried**

- a) UMAAS Bylaw 4-21 – Professional Development
- b) Tisdale Housing Authority – Community BBQ
- c) Sask Recreation & Parks - June Recreation & Parks Month

**ADJOURNMENT:**

185-2022 Grout/Smith

THAT this regular meeting of Council be adjourned at 7:31 pm

**Carried**

Beth Baerwald  
Mayor



A. Shachuk  
Chief Administrative Officer