

AGENDA
TOWN OF STAR CITY
July 18, 2022 @ 4:30 p.m.
REGULAR MEETING
STAR CITY TOWN OFFICE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES: June 20, 2022 – Regular Meeting
5. DELEGATIONS: None
6. OLD BUSINESS:
 - a) LED Light Quote
 - b) Fire Department Committee
7. NEW BUSINESS
 - a) Acceptance of Audited Financial Statement
 - b) SUMA – Summer School – August 25 & 26, 2022
 - c) Update Highway Signage Agreement
 - d) Car Show – Family Fun Day
 - e) Temporary Closure of Street for car show
 - f) Nams Online Workshop
 - g) New Laptop
 - h) Council Remuneration Q2-2022
 - i) Water Security Agency Report
 - j) Sidewalks – Crusher Dust
 - k) Creation of a Dog Park
 - l) Appoint of a Development Appeals Board
 - m) Sidewalk Replacement Amended Quote
 - n) Amendment to Resolution 074-2021
8. STATEMENT OF OPERATING REVENUES & EXPENDITURES – June, 2022
9. BANK RECONCILIATION – June, 2022
10. ACCOUNTS FOR APPROVAL - June, 2022
11. REPORT OF OUTSTANDING TAXES & UTILITIES – June, 2022
12. REPORTS
 - a) ADMINISTRATOR'S REPORT
 - b) COMMITTEE OF THE WHOLE
 - i. HR - Wage Review - IN CAMERA SESSION
 - ii. Code of Ethics (Fire Dept) – IN CAMERA SESSION
 - iii. Code of Ethics (General) – IN CAMERA SESSION
13. CORRESPONDENCE
 - a) Rural Broadband Strategy
14. ADJOURNMENT

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
July 18, 2022
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:27pm

PRESENT: Mayor Beth Baerwald
Councillors: Margaret Andris, Carol Freriks, Nicole Grout
Nick Koturbash, Charles Boulanger Preston Smith
CAO: Anita Tkachuk

REGRETS: None

AGENDA:

186-2022 Koturbash/Grout THAT the Agenda be amended to add items under New Business - m) Sidewalk replacement quote and n) Amendment of Resolution 074-2021 and it be approved as amended and is attached herein.

Carried

CONFLICT OF INTEREST: Declared at the time.

MINUTES OF THE REGULAR MEETING:

187-2022 Boulanger/Freriks THAT the Minutes from the regular meeting of council held on June 20, 2022, be amended to show Councillor Smith as present and are attached herein.

Carried

DELEGATION: None

OLD BUSINESS:

LED LIGHT QUOTE:

188-2022 Freriks/Boulanger THAT we accept the quote from Sisson Electric in the amount of \$5,552.31 for installation of new LED lights in the skating rink.

Carried

Councillor Carol Freriks and Margaret Andris declared a conflict of interest and left the meeting at 4:35 pm

Councillors Carol Freriks and Margaret Andris returned to the meeting at 4:40

FIRE DEPARTMENT COMMITTEE :

189-2022 Grout/Koturbash THAT a committee be formed to create a new Fire Department Policy in conjunction with the Star City Fire Brigade. Committee members will be Mayor Baerwald, Councillors Grout, Boulanger and Koturbash

Carried



NEW BUSINESS:

ACCEPTANCE OF AUDITED FINANCIAL STATEMENTS

190-2022 Grout/Koturbash THAT we accept the 2021 Audited Financial Statements as presented and is attached herein.

Carried

SUMA SUMMER SCHOOL - AUGUST 25, 26, 2022

191-2022 Smith/Freriks THAT Mayor Baerwald, Councillors Andris, Boulanger and Freriks be authorized to attend the SUMA Summer School virtually.

Carried.

UPDATE HIGHWAY SIGNAGE AGREEMENT

192-2022 Koturbash/Grout THAT a new agreement to established with no annual fee, sign dimensions to be 2' x 8', 2 signs are required, and the town will install. And Further; THAT highway signs should be purchased through Vital Signs in Melfort.

Carried.

CAR SHOW - FAMILY FUN DAY

193-2022 Freriks/Smith THAT approval be given to have a car show on August 13, 2022 in conjunction with the Family Fun Day.

Carried.

TEMPORARY CLOSURE OF STREET - CAR SHOW

194-2022 Grout/Boulanger THAT subject to *The Municipalities Act* subsection 14(1), a portion of the 100 block of 4th Street in the Town of Star City be temporarily closed to through traffic on Saturday August 13, 2022 from 4:30 pm to 7:30 pm to accommodate the Family Fun Day Car Show. And Further; THAT the 200 Block of 4th Street may also be closed during this time period if necessary.

Carried.

NAMS ONLINE WORKSHOP

195-2022 Freriks/Koturbash THAT CAO Anita Tkachuk be enrolled in the NAMS course from October 25 - November 29, 2022 and dedicate every Tuesday during this time to Asset Management while working from home.

Carried

NEW LAPTOP

196-2022 Baerwald/Smith THAT a new laptop be purchased to replace our existing laptop at a cost of no more than \$2,300.00

Carried.

Handwritten signature and initials

COUNCIL REMUNERATION – Q2 - 2022

197-2022 Grout/Boulanger THAT Council remuneration for Q2 of 2022 be approved for payment as presented

Carried.

WATER SECURITY AGENCY REPORT

198-2022 Andris/Freriks THAT we accept the Water Security Agency Report as presented.
And Further;
THAT we attend to the repairs as recommended in the report.

Carried.

SIDEWALKS – CRUSHER DUST/PEA GRAVEL

199-2022 Smith/Koturbash THAT we purchase pea gravel from Taylor's Trenching at a cost of \$38 /yard.

Carried.

CREATION OF A DOG PARK

200-2022 Koturbash/Boulanger THAT we do not proceed with the creation of a dog park at this time.
And further;
THAT the town purchase pet waste bags for handout.

Carried.

APPOINTMENT OF A DEVELOPMENT APPEALS BOARD

201-2022 THAT we appoint a Development Appeals Board.

Carried.

SIDEWALK QUOTE – AMEND RESOLUTION 147-2022

202-2022 Freriks/Smith THAT Resolution No. 147-2022 be amended to include the quoted price of \$24,400.

Carried.

SIDEWALK QUOTE – AMENDED QUOTE

203-2022 Smith/Boulanger THAT we accept the amended quote for additional sidewalk work from VL Construction at a cost of \$29,600 before taxes.

Carried.

AMENDMENT TO RESOLUTION 074-2021 – TCA POLICY AMENDMENT

204-2022 Freriks/Koturbash THAT Resolution 074-2021 be amended to have an effective date of January 1, 2020 not December 31, 2020 as originally shown.

Carried.



STATEMENT OF OPERATING REVENUES & EXPENDITURES

205-2022 Freriks/Koturbash THAT the Statement of Operating Revenues and Expenditures for June 2022 be accepted as presented and attached herein.

Carried

BANK RECONCILIATIONS

206-2022 Andris/Boulanger THAT the bank reconciliations for the month of June 2022 be approved as presented and attached herein.

Carried

ACCOUNTS FOR APPROVAL

207-2022 Grout/Smith THAT the list of accounts for approval including Cheque #3016 to Cheque #3041 totalling \$29,809.34, CAFT payroll amount of \$11,374.15 online payments in the amount of \$20,168.49 be approved for payment and attached herein.

Carried

REPORT OF OUTSTANDING TAXES & UTILITIES

208-2022 Boulanger/Andris THAT the list of Outstanding Taxes and utilities be received and attached herein.

Carried

REPORTS:

ADMINISTRATOR'S REPORT:

209-2022 Smith/Boulanger THAT the Administrator's Report be received as presented and attached herein.

Carried

COMMITTEE OF THE WHOLE

MOTION TO GO IN CAMERA :

210-2022 Freriks/Grout THAT Council move into closed session at 6:20 pm to discuss human resources wage review.

Carried

MOTION TO RETURN TO OPEN SESSION :

211-2022 Grout/Koturbash THAT Council move into open session at 6:30 pm.

Carried

HUMAN RESOURCES - WAGE REVIEW :

212-2022 Koturbash/Andris THAT this business be tabled to the September regular meeting.

Carried

Councillor Carol Freriks and Margaret Andris declared a conflict of interest and left the meeting at 6:31 pm and did not return.

MOTION TO GO IN CAMERA :

213-2022 Grout/Smith

THAT Council move into closed session at 6:32 pm to discuss Code of Ethics Complaint 2022-01.

Carried

MOTION TO RETURN TO OPEN SESSION :

214-2022 Freriks/Smith

THAT Council move into open session at 7:05 pm.

Carried

CODE OF ETHICS COMPLAINT (FIRE DEPT):

215-2022 Boulanger/Smith

THAT the investigative committee found that the Code of Ethics Complaint 2022-01 was substantiated.

And further;

That the investigative committee recommends that this matter be returned to council for further action.

Carried

Mayor Baerwald called for a Recorded Vote

CODE OF ETHICS COMPLAINT (GENERAL):

216-2022 Grout/Smith

THAT Council recommends that the plaintiff in Code of Ethics Complaint 2022-01 be removed from all Council committees with further recommendations pending.

RECORDED VOTE:

Mayor Baerwald – In Favour

Councillor Grout – In Favour

Councillor Boulanger – In Favour

Councillor Koturbash – In Favour

Councillor Smith – In Favour

Carried Unanimously

CORRESPONDENCE:

217-2022 Koturbash/Smith

THAT the correspondence as listed below be received and filed.

Carried

- a) Rural Broadband Strategy

ADJOURNMENT:

218-2022 Koturbash/Smith

THAT this regular meeting of Council be adjourned at 7:10 pm

Carried

Beth Baerwald
Mayor



A. MacLure
Chief Administrative Officer