

AGENDA
TOWN OF STAR CITY
January 15, 2024 @ 4:30 p.m.
REGULAR MEETING
STAR CITY TOWN OFFICE

1. CALL TO ORDER
2. APPROVAL OF AGENDA
3. DECLARATION OF CONFLICT OF INTEREST
4. APPROVAL OF MINUTES: December 11, 2023 – Regular Meeting
5. DELEGATIONS : None
6. OLD BUSINESS: a) None
7. NEW BUSINESS
 - a) 4th Q Council Remuneration
 - b) Presentation of the Fidelity Bond
 - c) Appointment of Legal Council
 - d) Acceptance of the 2023 budget
 - e) Municipal Declaration
 - f) Spring Workshop – Election – Apr. 4/24 Prince Albert
 - g) Letter from Star City Community Arena Committee
 - h) Additional Gas Tax Project – Sidewalks/Hydrants/Asset Management software
8. STATEMENT OF OPERATING REVENUES & EXPENDITURES – December 2023
9. BANK RECONCILIATION – December, 2023
10. ACCOUNTS FOR APPROVAL - December, 2023
11. REPORT OF OUTSTANDING TAXES & UTILITIES - December, 2023
12. REPORTS
 - a) ADMINISTRATOR'S REPORT
 - b) MAYOR COUNCILLOR FORUM
 - i.
 - ii.
13. CORRESPONDENCE
 - a) Minutes – 1000 Miles of Snow
 - b) Minutes – Museum Dec. 13/23
14. ADJOURNMENT

NEXT MEETING DATE – MONDAY, FEBRUARY 12, 2024@ 4:30

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
January 15, 2024
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:24pm

PRESENT: Mayor Beth Baerwald
Councillors: Carol Freriks, Nicole Grout, Dena Mackenzie
Nick Koturbash, Charles Boulanger, Preston Smith
CAO: Anita Tkachuk

REGRETS: None

AGENDA:

001-2024 Grout/Smith THAT the Agenda be amended to include item i) under New Business – Property Forfeiture and is approved and is attached herein.

Carried

CONFLICT OF INTEREST: Declared at the time.

MINUTES OF THE REGULAR MEETING:

002-2024 Boulanger/Freriks THAT the Minutes from the regular meeting of council held on December 11, 2023, are approved as presented and are attached herein.

Carried

DELEGATION: None

OLD BUSINESS: None

NEW BUSINESS:

COUNCIL 2023 - 4TH QUARTER REMUNERATION:

003-2024 Mackenzie/Koturbash THAT Council remuneration for the 4th quarter of 2023 be paid as presented and is attached herein.

Carried

PRESENTATION OF FIDELITY BOND:

004-2024 Freriks/Boulanger THAT the Town of Star City acknowledges receipt of the Fidelity Bond for 2024.

Carried

APPOINTMENT OF LEGAL COUNCIL:

005-2024 Koturbash/Smith THAT the Town of Star City appoints W Law Group as legal council for 2024.

Carried



ACCEPTANCE OF THE 2023 BUDGET:

006-2024 Koturbash/Grout THAT the Town of Star City accepts the 2023 operating budget until such time as the 2024 operating budget is completed.

Carried

MUNICIPAL DECLARATION:

007-2024 Boulanger/Koturbash The Council of the Town of Star City confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing grant

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct and
- All members of council have filed and annually updated their Public Disclosure Statements, as required.

THAT we authorize administration to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing grant.

Carried

SPRING WORKSHOP - ELECTION - APRIL 4, 2024 AT PRINCE ALBERT:

008-2024 Freriks/Mackenzie THAT Anita Tkachuk and Crystal Smith be registered for the spring workshop to be held on April 4, 2024 in Prince Albert.

Carried

LETTER FROM THE STAR CITY COMMUNITY ARENA COMMITTEE:

009-2024 Boulanger/Koturbash THAT the Town pay for sick time, health benefits, and pension benefits for town employees working at the Star City Community Arena during the arena season.
And further;
THAT this motion shall be retroactive to January 1, 2024.

Carried

CANADA COMMUNITY BUILDING FUND PROJECT:

010-2024 Koturbash/Smith THAT administration be authorized to apply to the Canada Community Building Fund for 2 hydrants and 2 valves, and installation of a wheel chair accessible ramp at the Arena, sidewalk concrete work at Fire Hall and sidewalk upgrade in front of the north door of Star Court.

Carried

LOT FORFEITURE:

011-2024 Smith/Boulangier THAT we accept the Lots 6,7,8 Block 20 Plan X2870 from the property owner subject to payment of outstanding custom work invoices.
And further;
THAT The property owner is responsible for all costs associated with the title change.

Carried

STATEMENT OF OPERATING REVENUES & EXPENDITURES

012-2024 Koturbash/Grout THAT the Statement of Operating Revenues and Expenditures for December, 2023 be accepted as presented and attached herein.

Carried

BANK RECONCILIATIONS

013-2023 Smith/Freriks THAT the bank reconciliations for the month of December, 2023 be accepted as presented and attached herein.

Carried

ACCOUNTS FOR APPROVAL

014-2023 Smith/Mackenzie THAT the list of accounts for approval including Cheque #3558 to Cheque #3602 totalling \$46,613.37, CAFT payroll amount of \$17,226.08, online payments in the amount of \$34,045.34 be approved for payment and attached herein.

Carried

REPORT OF OUTSTANDING TAXES & UTILITIES

015-2024 Freriks/Grout THAT the list of Outstanding Taxes and utilities be received and attached herein.

Carried

REPORTS:

ADMINISTRATOR'S REPORT:

016-2024 Grout/Boulangier THAT the Administrator's Report be received as presented and attached herein.

Carried

CORRESPONDENCE:

017-2024 Koturbash/Freriks THAT the correspondence as listed below be received and filed.

Carried

- a) Minutes – 1000 Miles of Snow
- b) Star City Museum Minutes – Dec 13/23

ADJOURNMENT:

018-2024 Koturbash/Freriks THAT this regular meeting of Council be adjourned at 5:35 pm

Carried

Beth Barwald
Mayor



A. Shachuk
Chief Administrative Officer