

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
January 11, 2021
Star City United Church**

Mayor Beth Baerwald called the meeting to order at 4:36 pm

PRESENT: Mayor Beth Baerwald
Councillors: Margaret Andris, Carol Freriks, Nicole Grout
Nick Koturbash, Don Ewen
CAO: Anita Tkachuk

REGRETS: None

AGENDA:

001-2021 Freriks/Andris THAT the Agenda be accepted as presented and is attached herein.

Carried

CONFLICT OF INTEREST: None declared

MINUTES OF THE REGULAR MEETING:

002-2021 Koturbash/Grout THAT the Minutes from the regular meeting of council on December 14, 2020, be approved as presented and is attached herein.

Carried

MINUTES OF THE HUMAN RESOURCES MEETING:

003-2021 Freriks/Ewen THAT the Minutes from the Human Resources Committee meeting held on January 4, 2021 be approved as presented and is attached herein.

Carried

DELEGATION: None

OLD BUSINESS:

HAIL INSURANCE CLAIM:

004-2021 Grout/Andris THAT we table this business to our next meeting.

Carried

SKATING RINK:

005-2021 Freriks/Grout THAT we table this business to our next meeting.

Carried

OUTDOOR SKATING RINK:

006-2021 Andris/Koturbash THAT we table this business to our next meeting.

Carried

NEW BUSINESS:

PRESENTATION OF THE FIDELITY BOND

007-2021 Ewen/Andris THAT this business be tabled to the February 2021 regular meeting.

Carried

COUNCIL REMUNERATION – 4TH QUARTER

008-2021 Koturbash/Grout THAT the 4th quarter remuneration for 2020 be paid as presented and is attached herein.

Carried.

ACCEPTANCE OF THE 2020 OPERATING BUDGET

009-2021 Andris/Freriks THAT we accept the 2020 operating budget for payment of accounts until the 2021 operating budget has been approved.

Carried.

CITIZEN OF THE YEAR

010-2021 Freriks/Koturbash THAT we let the residents of Star City decide on Citizen of the Year for 2020. Voting will close February 12, 2021.

Carried.

LETTER FROM RESIDENT

011-2021 Ewen/Andris THAT we do not allow residents to plant trees along the boulevard.

Carried.

RCMP MONTHLY REPORTS & 2020 3RD QUARTER PROGRESS REPORT

012-2021 Koturbash/Grout THAT we accept the RCMP monthly reports for the months of September, October and November 2020 along with the 3rd quarter progress report as presented.

Carried.

DECLARATION OF ELIGIBILITY

013-2021 Freriks/Koturbash THAT The Council of the Town of Star City confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Reporting on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of the Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct and
- All members of council have filed and annually updated their Public Disclosure Statements as required; and

THAT we authorize the Administrator to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

Carried.

CHANGE OF MEETING DATE – FEBRUARY 2021

014-2021 Grout/Koturbash THAT the February 2021 regular meeting be moved to Tuesday February 16, 2021 to accommodate the Municipalities of Saskatchewan virtual convention.

Carried.

STATEMENT OF OPERATING REVENUES & EXPENDITURES

015-2021 Ewen/Andris THAT the Statement of Operating Revenues and Expenditures for December 2020 be accepted as presented and attached herein.

Carried

ACCOUNTS FOR APPROVAL

016-2021 Freriks/Andris THAT the list of accounts for approval including Cheque #2314 to Cheque #2446 totalling \$22,752.42, CAFT payroll amount of \$7,960.37, online payments in the amount of \$17,677.93 be approved for payment and attached herein.

Carried

BANK RECONCILIATIONS

017-2021 Grout/Koturbash THAT the bank reconciliations for the months of December 2020 be approved as presented and attached herein.

Carried

REPORT OF OUTSTANDING TAXES & UTILITIES

018-2021 Freriks/Ewen THAT the list of Outstanding Taxes and utilities be received and attached herein.

Carried

REPORTS:

ADMINISTRATOR'S REPORT:

019-2021 Grout/Freriks THAT the Administrator's Report be received as presented and attached herein.

Carried

LIBRARY RE-PAINTING JOB:

020-2021 Andris/Koturbash THAT we re-tender the Library painting job.

Carried

COMMITTEE OF THE WHOLE

IN CAMERA:

021-2020 Grout/Freriks THAT council will move into closed session to discuss human resources items at 5:59 pm.

Carried

RETURN TO OPEN SESSION:

022-2020 Andris/Koturbash THAT council will move into open session at 6:07 pm

Carried

Mayor Beth Baerwald declared a conflict of interest and left the meeting at 6:08. Deputy Mayor Don Ewen took the chair.

PERMANENT EMPLOYEE POLICY NO. 14-02:

023-2021 Freriks/Grout THAT we accept the changes made to Policy No. 14-02 and is attached herein.

Carried

Deputy Mayor Ewen left the chair and Mayor Baerwald returned to the chair at 6:10 pm

IN CAMERA:

024-2020 Koturbash/Ewen THAT council will move into closed session to discuss human resources items at 6:10 pm.

Carried

RETURN TO OPEN SESSION:

025-2020 Andris/Ewen THAT council will move into open session at 6:18 pm

Carried

SEASONAL EMPLOYEE POLICY NO. 21-01 :

026-2021 Grout/Ewen THAT this policy be referred back to the HR Committee for further review.

Carried

TERMS & CONDITIONS OF EMPLOYMENT - CAO :

027-2021 Freriks/Koturbash THAT we accept the terms and conditions of employment for the CAO and attached herein .

Carried

WAGE INCREASE FOR 2021:

028-2021 Freriks/Ewen THAT we accept the recommendation of the HR Committee for the wage increases for 2021 as set out in the Committee meeting on January 4, 2021. The increase to take effect on December 27, 2020.

Carried

CORRESPONDENCE:

029-2021 Andris/Ewen THAT the correspondence as listed below be received and filed.

Carried

- a) Government of Saskatchewan – Publication Saskatchewan
- b) APAS – Rural Connectivity Task Force
- c) Sask. Construction Association
- d) Sask. Economic Development Association

ADJOURNMENT:

030-2021 Andris/Koturbash THAT this regular meeting of Council be adjourned at 6:39 pm.

Carried

Mayor

SEAL

Chief Administrative Officer