

**TOWN OF STAR CITY
HUMAN RESOURCES COMMITTEE MEETING
September 23, 2022
4:00 pm
Star City Town Office**

PRESENT: Mayor Beth Baerwald, Councillors: Nicole Grout and Carol Freriks, CAO Anita Tkachuk,

Mayor Baerwald called the meeting to order at 4:14 pm and the agenda was approved

New Committee Business:

- a. Wayne's seasonal end date
- b. Crystal's Change of Hours
- c. Patrick's Winter Hours
- d. Update on Sick Time and Holiday time

a) The HR committee recommends that a vision report is provided by public works employees who drive equipment; and Policy No. 14-02 and 21-01 be amended accordingly.

b) The CAO will continue to discuss the assistant's hours with her.

c) The HR committee recommends that rink committee consider hiring a casual assistant for Patrick and Patrick's hours remain the same as last season.

d) An update was provided of the sick time, banked time and holiday time used by staff so far in 2022.

Meeting adjourned at 5:27 pm

Beth Baerwald

Mayor



Anita Tkachuk

CAO