

ii.

13. CORRESPONDENCE

- a) Star City Museum Minutes

14. ADJOURNMENT

NEXT MEETING DATE - MONDAY, JANUARY 15, 2024 @ 4:30

**Regular Meeting of the
COUNCIL OF THE TOWN OF STAR CITY
December 11, 2023
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:26pm

PRESENT: Mayor Beth Baerwald
Councillors: Carol Freriks, Nicole Grout, Dena Mackenzie
Nick Koturbash, Charles Boulanger, Preston Smith
CAO: Anita Tkachuk

REGRETS: None

AGENDA:

284-2023 Koturbash/Grout THAT the Agenda be approved as presented and is attached herein.

Carried

CONFLICT OF INTEREST: Declared at the time.

MINUTES OF THE REGULAR MEETING:

285-2023 Mackenzie/Smith THAT the Minutes from the regular meeting of council held on November 14, 2023, are approved as presented and are attached herein.

Carried

MINUTES OF THE HR COMMITTEE MEETING:

286-2023 Freriks/Grout THAT the Minutes from the HR Committee meeting of council held on December 5, 2023, are approved as presented and are attached herein.

Carried

DELEGATION: None

OLD BUSINESS: None

Councillor Carol Freriks declared a conflict of interest and left the meeting at 4:29 pm

Councillors Carol Freriks returned to the meeting at 4:40PM

2023 FIRE DEPARTMENT HONORARIUM:

287-2023 Smith/Mackenzie THAT fire department honorarium be paid out at \$30.00 per meeting or training session per member for 2023.

Carried

B.B.

NEW BUSINESS:

Councillor Preston Smith declared a conflict of interest and left the meeting at 4:41 pm

Councillors Preston Smith returned to the meeting at 4:55PM

MOTION TO MOVE IN CAMERA :

288-2023 Grout/Freriks THAT Council moved into closed session to discuss an HR payroll issue at 4:41 pm

Carried

MOTION TO RESUME OPEN SESSION:

289-2023 Koturbash/Mackenzie THAT Council moved into open session at 4:59 pm

Carried

STAFF CHRISTMAS BONUS :

290-2023	Koturbash/Boulanger	THAT a \$100.00 Christmas Bonus be paid to each employee for 2023.
		<u>Carried</u>

STAFF WAGE INCREASES :

291-2023 Freriks/Grout THAT staff receive a pay increase of 5% effective January 7, 2024. New pay rates are as follows:
BYE001 \$17.85/HR
REC001 \$22.76/HR
SMI002 \$20.08/HR
TKA002 \$57,892.65/ANNUALLY
WOO001 \$28.34/HR

Carried

ACCEPTANCE OF 2024 COUNCIL MEETING DATES :

292-2023 Grout/Boulanger THAT the 2024 regular meeting council dates be accepted as presented.

Carried

ACCEPTANCE OF 2024 DEPUTY MAYOR SCHEDULE :

293-2023 Freriks/Smith THAT the 2024 Deputy Mayor Schedule be accepted as presented.

Carried

APPOINTMENT OF THE BOARD OF REVISION:

294-2023 Koturbash/Mackenzie THAT we appoint Nor Sask Board Services with panel members: Tim Furlong, Kirby Fesser Glen Neuert and Sabrina Saccucci and Mike Ligermoet as secretary, all to act as the Town of Star City's Board of Revision for 2024. And further;
THAT this appointment is effective January 1, 2024.

Carried

B.B.

APPOINTMENT OF AUDITORS FOR 2024:

295-2023 Koturbash/Boulanger THAT Janke LLP Professional Accountants be appointed as auditors for the Town of Star City for 2024.

Carried

CANCEL STALE DATED CHEQUES:

296-2023	Smith/Grout	THAT the following stale dated cheques be cancelled		
		Cheque No.	Issued	Amount
		3128	September 30, 2022	\$ 9.31
		3189	November 30, 2022	\$39.46

Carried

CANCEL REMAINING TAXES ON TOWN OWNED PROPERTY:

297-2023 Freriks/Grout THAT the following tax amounts be cancelled as they are town owned properties

- Roll 124 - \$361.19
- Roll 267 - \$359.73
- Roll 341 - \$372.38

Carried

TRANSFER OUTSTANDING ACCOUNTS RECEIVABLE TO TAX ROLL :

298-2023 Smith/Boulanger THAT if the following remains unpaid after December 31, 2023 they will be applied to the applicable tax roll account:

- AR Acct #BIL001 - \$106.20 – Roll 183
- AR Acct #CN001 - \$525.00 – Roll 318
- AR Acct #ELS002 - \$63.00 – Roll 170
- AR Acct #FEH001 - \$65.34 – Roll 251
- AR Acct #HUB001 - \$87.00 – Collection Agency
- AR Acct #KUR001 - \$835.55 – Roll 71
- AR Acct #MAL001 - \$94.50 – Roll 65
- AR Acct #REM001 - \$63.00– Roll 34
- AR Acct #STA002 - \$94.50 – Roll 210
- AR Acct #WIL001 – \$37.35 – Roll 77

Carried

TRANSFER OUTSTANDING UTILITY TO TAX ROLL :

299-2023 Smith/Freriks THAT if the following remains unpaid after December 31, 2023 they will be applied to the applicable tax roll account:

- Ut Acct #215.4 - \$85.90 – to Collection Agency
- Ut Acct #215.2 - \$85.02 – to Collection Agency
- Ut Acct #14 - \$515.68 – Roll 14
- Ut Acct # 198.9 - \$593.44 – Roll 198
- Ut Acct #138.7 - \$293.34 – Roll 138
- Ut Acct #137.12 – 197.78 – Roll 137
- Ut Acct #137.11 – 46.67 – Roll 137

Carried

SUMA VIRTUAL MEETING:

300-2023 Boulanger/Koturbash THAT Mayor Beth Baerwald, Councillors Grout, Koturbash, Boulanger, Smith, Mackenzie, Freriks and CAO Anita Tkachuk be authorized to attend the virtual Suma Sector Meeting on January 16, 2024.
And further,
THAT the United Church meeting room be rented and lunch arranged to accommodate this meeting.

Carried

SASK PUBLIC WORKS CONFERENCE FEB 27-29,2024:

301-2023 Grout/Mackenzie THAT Public Works Foreman Trevor Woolsey and Councillor Preston Smith be authorized to attend the Public Works Conference on February 27-29, 2024 in Saskatoon.

Carried

CUSTOM WORKS RATES FOR TRUCK & LABOUR:

302-2023 Smith/Koturbash THAT custom work rates be set as follows:
Truck (1 ton) - \$100.00/load within town
Hauling out of town - \$100.00/load plus \$2.00/km mileage
General Labour Rate - \$50.00/hr

Carried

ARENA PAYABLE ACCOUNT:

303-2023 Grout/Smith THAT administration be authorize to pay the Star City Community Arena in the amount of \$380.00 for funds received on their behalf.

Carried

SAND SPREADER FOR GATOR:

304-2023 Grout/Boulanger THAT administration investigate the purchase of a sand spreader for the Gator.

Carried

PLUMBING INVOICE – 218 4TH STREET:

305-2023 Koturbash/Freriks THAT the Main Plumbing & Heating (2010) Ltd. Invoice no. 61338 in the amount of \$172.27 be paid to the homeowner.

Carried

NE SPCA POUND CONTRACT:

306-2023 Boulanger/Smith THAT we sign the updated NE SPCA Pound and Shelter Agreement for the Town of Star City

Carried

Councillor Nicole Grout declared a conflict of interest and left the meeting at 5:38 pm

Councillors Nicole Grout returned to the meeting at 5:45PM

RAMP AT ARENA:

307-2023 Smith/Koturbash THAT a temporary ramp be installed on the east doors of the arena with a more permanent solution to be installed this summer.

Carried

STATEMENT OF OPERATING REVENUES & EXPENDITURES

308-2023 Freriks/Koturbash THAT the Statement of Operating Revenues and Expenditures for November, 2023 be accepted as presented and attached herein.

Carried

BANK RECONCILIATIONS

309-2023 Grout/Mackenzie THAT the bank reconciliations for the month of November, 2023 be accepted as presented and attached herein.

Carried

ACCOUNTS FOR APPROVAL

310-2023 Boulanger/Smith THAT the list of accounts for approval including Cheque #3533 to Cheque #3557 totalling \$14,649.34, CAFT payroll amount of \$11,312.73, online payments in the amount of \$28,892.51 be approved for payment and attached herein.

Carried

REPORT OF OUTSTANDING TAXES & UTILITIES

311-2023 Smith/Baerwald THAT the list of Outstanding Taxes and utilities be received and attached herein.

Carried

REPORTS:

ADMINISTRATOR'S REPORT:

312-2023 Koturbash/Smith THAT the Administrator's Report be received as presented and attached herein.

Carried

CORRESPONDENCE:

313-2023 Grout/Koturbash THAT the correspondence as listed below be received and filed.

Carried

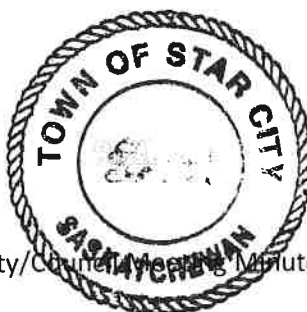
a) Star City Museum Minutes

ADJOURNMENT:

314-2023 Boulanger/Grout THAT this regular meeting of Council be adjourned at 6:07pm

Carried

Beth Baerwald
Mayor



C. Stachuk
Chief Administrative Officer