

**Regular Meeting of the  
COUNCIL OF THE TOWN OF STAR CITY  
March 13, 2023  
STAR CITY TOWN OFFICE**

Mayor Beth Baerwald called the meeting to order at 4:25pm

**PRESENT:** Mayor Beth Baerwald  
Councillors: Carol Freriks, Nicole Grout, Dena Mackenzie  
Nick Koturbash, Charles Boulanger, Preston Smith  
CAO: Anita Tkachuk

**REGRETS:** None

**AGENDA:**

044-2023     Smith/Boulanger     THAT the Agenda be amended to include under New Business Item i) North East SPCA Service Agreement, and is approved as presented and is attached herein.

**Carried**

**CONFLICT OF INTEREST: Declared at the time.**

**MINUTES OF THE REGULAR MEETING:**

045-2023     Grout/Smith     THAT the Minutes from the regular meeting of council held on February 13, 2023, be amended to include that the Fire Department be included in CPR training and First Aid in Resolution 029-2023

**Carried**

**MINUTES OF THE HR COMMITTEE MEETING:**

046-2023     Freriks/Grout     THAT the Minutes from the HR Committee meeting of council held on February 28, 2023, are approved as presented and are attached herein.

**Carried**

**DELEGATION:**             None

**OLD BUSINESS:**

**OPEN HOUSE:**

047-2023     Boulanger/Smith     THAT instead of an Open House, the Town will proceed with plans for a town wide BBQ with a date to be determined.

**Carried**

**SPRING CLEAN UP INITIATIVE :**

048-2023     Freriks/Boulanger     THAT we table this business to the next regular meeting.

**Carried**

B.B. 

**CPR TRAINING WITH FIRE DEPARTMENT:**

049-2023 Grout/Freriks THAT we contract Mark Ollinger regarding First Aid and CPR Training for the Fire Department and Community. **Carried**

**SKATING RINK WINDOWS:**

050-2023 Koturbash/Boulanger THAT we do not move forward with windows at the Skating Rink at this time. **Carried**

**NEW BUSINESS:**

**MOTION TO MOVE IN CAMERA :**

051-2023 Freriks/Grout THAT Council moved into closed session to discuss an HR recommendations at 4:45 pm. **Carried**

**MOTION TO RESUME OPEN SESSION:**

052-2023 Smith/Freriks THAT Council move into open session at 4:52 pm **Carried**

**HR MEETING - RECOMMENDATIONS**

053-2023 Smith/Baerwald THAT employee BRA001 be kept at the 6 hours a week pending Doctor recommendation.  
And Further;  
THAT health benefits will cease effective July 1, 2023 and vacation pay will be paid out at the end of employment. **Carried**

**OPERATING COMMITTEE - NON-PROFIT ORGANIZATION :**

054-2023 Boulanger/Smith THAT we proceed to pursue non-profit organization status for the Skating Rink Operating Committee.  
And Further'  
THAT we contact Klimm Mckee Law for same. **Carried**

**CANCEL CHEQUES #2873/2943:**

055-2023 Grout/Smith THAT council authorizes administration to cancel cheque no. 2873 in the amount of \$49.31 and cheque no. 2943 in the amount of \$150.00 as they are now stale-dated. **Carried**

**RETURN OF LOT 33, BLOCK 4, PLAN F2390 :**

056-2023 Freriks/Grout THAT we accept this property back pending the following conditions:  
a) Taxes paid in full  
b) Title transfer costs are for the account of the current property owner. **Carried**



**TELMATIK – MESSAGE EXPRESS:**

057-2023 Baerwald/Smith THAT we table this business to the May meeting.

**Carried**

**TAXSERVICE ENGAGEMENT LETTER:**

058-2023 Grout/Boulanger THAT the Town of Star City sign the updated engagement letter from Taxervice for tax collection services.

**Carried**

**VPN ROUTER REPLACEMENT:**

059-2023 Koturbash/Mackenzie THAT we approve the purchase of the VPN replacement router from Munisoft.

**Carried**

**FCM MEMBERSHIP FOR 2023:**

060-2023 Freriks/Smith THAT we retain our FCM Membership for 2023.

**Carried**

**NORTH EAST SPCA SERVICE AGREEMENT:**

061-2023 Boulanger/Koturbash THAT we sign the North East SPCA agreement exercising Option A.

**Carried**

**STATEMENT OF OPERATING REVENUES & EXPENDITURES**

062-2023 Smith/Koturbash THAT the Statement of Operating Revenues and Expenditures for February 2023 be accepted as presented and attached herein.

**Carried**

**BANK RECONCILIATIONS**

063-2023 Mackenzie/Grout THAT the bank reconciliations for the month of February 2023 be received as presented and attached herein.

**Carried**

**ACCOUNTS FOR APPROVAL**

064-2023 Freriks/Mackenzie THAT the list of accounts for approval including Cheque #3292 to Cheque #3310 totalling \$6,310.89, CAFT payroll amount of \$10,878.66, online payments in the amount of \$34,724.61 be approved for payment and attached herein.

**Carried**

**REPORT OF OUTSTANDING TAXES & UTILITIES**

065-2023 Boulanger/Smith THAT the list of Outstanding Taxes and utilities be received and attached herein.

**Carried**



**REPORTS:**

**ADMINISTRATOR’S REPORT:**

066-2023 Mackenzie/Smith

THAT the Administrator’s Report be received as presented and attached herein.

**Carried**

**MAYOR COUNCILLOR FORUM:**

**SUMA CONVENTION :**

067-2023 Freriks/Grout

THAT Mayor Beth Baerwald be authorized to stay on Wednesday April 19, 2023.

**Carried**

**CORRESPONDENCE:**

068-2023 Smith/Koturbash

THAT the correspondence as listed below be received and filed.

**Carried**

- a) SGI Business Recognition

**ADJOURNMENT:**

069-2023 Boulanger/Freriks

THAT this regular meeting of Council be adjourned at 5:45 pm

**Carried**

Beth Baerwald  
Mayor



A. Yeachuk  
Chief Administrative Officer