

<u>POLICY TITLE</u> Fees & Charges Policy	<u>POLICY NO.</u> 22-01	<u>EFFECTIVE DATE</u> March 1, 2022
<u>ORIGIN</u> Administration	<u>ADOPTED BY COUNCIL</u> March 16, 2022	<u>AMENDED DATE</u>

Purpose: To establish fees and charges for the Town of Star City.

1. MACHINERY RATES - ½ minimum charge - includes operator

SKID STEER		\$80.00/HR
ROAD BOSS		\$30.00/HR
DRIVEWAY SNOW REMOVAL	MINIMUM CHARGE	\$30.00
BACKHOE		\$120.00/HR
RIDING MOWER	MINIMUM CHARGE	\$30.00
TRACTOR & MOWER		\$50.00/HR
CN - CUSTOM MOWING		\$250.00/MOW
POLE SAW	INCLUDES REMOVAL	\$30.00/HR

****PRICES SUBJECT TO APPLICABLE GST AND PST.****

****NOTE - Town will invoice resident and payment is required within 30 days FROM THE INVOICE DATE. If not paid WITHIN 60 DAYS OF THE INVOICE DATE it will be added to taxes.**

2. Public Works Supplies - A bucket is approx. 1 yard

GRAVEL		\$30.00/BUCKET
SAND		\$25.00/BUCKET
TOP SOIL		\$25.00/BUCKET
DELIVERY CHARGE		\$10.00/LOAD
CULVERT - 6"	IN TOWN ONLY/INCLUDES INSTALLATION	\$5.00/FT
CULVERT - 8"	IN TOWN ONLY/INCLUDES INSTALLATION	\$7.00/FT
CULVERT - 12"	IN TOWN ONLY/INCLUDES INSTALLATION	\$10.00/FT
COUPLER FOR 12"		\$45.00 EACH

****PRICES SUBJECT TO APPLICABLE GST AND PST.****

Culverts - In town only

6" culvert	\$5.00/ft
8" Culvert	\$7.00/ft
12" Culvert	\$10.00/ft
Coupler for 12"	\$45.00 each

****NOTE - Town will invoice resident and payment is required within 30 days FROM THE INVOICE DATE. If not paid WITHIN 60 DAYS OF THE INVOICE DATE it will be added to taxes.**

3. Water & Sewer Installation

For new water connections, the property owner is to pay all costs of installing the line and materials to the main.

- a) An application shall be made and duly signed by the property owner as outlined in Schedule "A" attached hereto.
- b) The property owner shall hire a town approved contractor to complete the work.

Pre-Approved contractors are listed below:

- i) Taylor's Trenching

If the contractor is not pre-approved as listed above, an application must be made to council for approval.

- c) The property owner shall be responsible for the cost of returning the land to its previous condition including the cost of repairing sidewalks and road surface to the satisfaction of the town.
- d) The Public works Foreman will inspect the line before the trench is backfilled to ensure the work meets Town specifications.

4. Rentals

Curling Rink Storage \$8.00/ft bumper to bumper

5. Office Services

Photocopying	**SEE NOTE**	\$0.15/PAGE
Faxing	Up to 10 pages	\$1.00
	Local or Toll Free	No charge
Assessment Appeal Fee	As per Bylaw 471-2001	\$50.00/appeal
Tax Certificate Request	As per Bylaw 478-2012	\$20.00/property
Returned Bank Transactions		\$35.00
Property Pin Locate (not a legal survey)	See Schedule B	Free upon signed release

**** NOTE ****

Rate payers requesting hard copies of town documents ie: minutes, policies, reports are limited to 20 copies per year per household at no charge. Any copies above that amount will be charged at the

current rate. The 20 copies at no charge does not pertain to any personal copies requested.

6. Promotional Items

Hoodies - Zip Up Hoodies	\$42.00
Hoodies - pull Over type	\$30.00
T-Shirts - Youth & Tot	\$12.00
T-shirts - Adult	\$15.00
Camo Ball hats	\$15.00
Youth Sweat Pants	\$20.00
Adult Sweat Pants	\$30.00
Star City Pins	\$3.00
"I REMEMBER WHEN" HISTORY BOOK	\$30.00
"STAR CITY PIONEER DAYS"	\$20.00
"MY MEMORIES OF THE VALLEY"	\$30.00

This policy is in effect as of the Resolution date.

Beth Baerwald
Mayor

A. Macruh
CAO



Schedule "A"

**TOWN OF STAR CITY
APPLICATION FOR PRIVATE
WATER AND SEWER CONNECTION**

I hereby make application for the Town of Star City to make the hereinafter mentioned sewer/water connection from the street sewer/water main to a point not less than three (3) feet from my building:

Private Sewer Connection _____
Private Water Connection _____
Private Water & Sewer Connection _____

Civic address or location of work _____

Legal Description Lot _____ Block _____ Plan _____

Owner _____ Address _____ Telephone _____

I understand that it is my sole responsibility to ensure that my property and lands are properly prepared to receive utility services or utility connections from the Town prior to the installation, erection or connection of same.

I agree to promptly and properly remove at my sole expense all obstacles, hazards, or obstructions situate upon, within or around my property and/or lands which the Town reasonably determines may impede, prohibit or restrict my contractor from undertaking the installation, servicing or maintenance of the utility services or utility connections contemplated herein.

Without limiting the generality of my obligations, I agree that the Town is not responsible for any problems or deficiencies which are directly or indirectly inherent in my property or lands, or any damages which arise as a result of the improper construction or maintenance of my property or lands which includes but is not limited to: improper excavation, backfill, packing, bedding or sloping or soil or gravel; improper backflow protection against water, waste water, sewage or liquids, improper water, waste water or sewage seepage; improper surface or subsurface drainage; or flooding.

I agree that it is my sole responsibility to ensure that the electrical, plumbing, water, waste water, drainage and/or sewage systems situate at or within my property and/or lands and which the Town shall provide utility services or utility connections to are constructed, erected, installed and/or maintained in accordance with all federal, provincial and municipal laws, bylaws, regulations, standards, practices and policies pertaining to same.

I further agree to abide by and be bound by the bylaws, regulations, standards, practices and policies of the Town with respect to the installation, removal, maintenance, and/or servicing of utility services or utility connections, and understand that such documents are available to myself upon request by the Town prior to entering into this agreement, and where I enter into this agreement without having first reviewed the contents of these bylaws, regulations, standards, practices and policies. I expressly state that I do so understanding that I am bound by each of them to the fullest extent of the law.

I agree that I shall have no right to action against the Town for any flooding which occurs to my property of lands

Applicant's Signature

Approved by Council on: _____
(date)

SCHEDULE B

TOWN OF STAR CITY

PROPERTY PIN LOCATE REQUEST

RELEASE

Town staff may provide property pin/boundary location, within the Town of Star City, to the land owners upon the landowner signing a release stating the Town of Star City and/ or its Staff shall not be held liable for any error in the location of said pins/boundary. The location of said pins/boundary cannot be relied upon as a legal survey. If town staff cannot locate the pins within one hour, the owner shall be advised to contact a legal surveyor. This service is provided as a convenience, only if staff is available, and as such no fee will be charged.

I, _____, being the registered owner of Lot ___ Block ___ Plan _____, do hereby release the Town of Star City and its staff from any or all liability caused by error in locating the property pins/boundary for the said property.

In signing this release, I also recognize that the town staff are not legal surveyors and as such the locating of the property pins/boundary by the town staff cannot be relied upon as being a legal survey.

Signed this _____ day of _____, 20 _____

Witness

Landowner

Copy to the Landowner